

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Minutes of the meeting of Wilcot and Huish (with Oare) Parish Council at Oare Village Hall on Wednesday 10 May 2017

Present:

Councillors: Mrs D. Nix (Chair), Mr C. Bartlett, Mrs N. Fleet, Mr R. Fleet, Cllr P Oatway. Mrs P Smith and Miss D Wilson.

17/41 To receive apologies for absence

None

17/42 Election of Chairman

RESOLVED to nominate Cllr DN as Chair of the Parish Council. Proposed by Cllr CB; seconded by Cllr RF; all in favour.

17/43 Election of Vice Chairman

RESOLVED to nominate Cllr DW as Vice Chair of the Parish Council. Proposed by Cllr RF; seconded by Cllr PS; all in favour.

17/44 To receive Chairman's and Councillors acceptance of Office

Witnessed and countersigned by the Proper Officer in accordance with section 83(1) and (4) of the Local Government Act 1972. ACTION Clerk to contact Wiltshire Council democratic services to see if they require a copy.

17/45 To agree committee membership and councillor roles

45.1 RESOLVED that the Remuneration Committee remains the same with Cllrs CB, DN and DW. Proposed by Cllr RF; seconded by Cllr PS; all in favour.

RESOLVED that the Planning Committee is members that can attend. Proposed by Cllr DN; seconded by Cllr RF; all in favour.

45.2 Cllr roles: RESOLVED that List of Councillor Roles is to be abandoned. We have a parish representative on all the major committees for the community area. Proposed by Cllr RF; seconded by Cllr PS; all in favour.

Cllrs will inform the newly installed Clerk of progress on current projects and handover ongoing work as appropriate.

17/46 To receive declarations of interest on any agenda items to be discussed

Item 54.5 Cllr CB

Item 54.6 Cllrs RF and NF

17/47 To agree the minutes of the meeting of 22 March 2017

RESOLVED to accept the minutes of 22 March 2017 as an accurate record. Proposed by Cllr RF; seconded by Cllr NF; all in favour.

17/48 To Welcome the New Clerk

The Chair welcomed the new Clerk, Sidonie Spanswick. It was NOTED that a staged hand over of responsibilities will be implemented.

17/49 Chairman's Annual Report

The Chair reported on the work on the PC during the past year. Available on the Parish Council website.

WILCOT and HUIISH (with OARE) PARISH COUNCIL

17/50 Public question time

None presented.

Cllr Oatway expressed his thanks for the support of the Parish Council's over the past four years and stated that a lot has been achieved. He looks forward to our continuing support and to supporting the Parish Council in its work on behalf of residents.

17/51 Budget and Monitoring

51.1 To receive the Budget and Monitoring Report

RESOLVED to accept the budget presented by Cllr NF. Proposed by Cllr DW; seconded by Cllr CB; all in favour.

51.2 To authorise the payment of subscriptions and invoices due

RESOLVED that the following payments be made. Proposed Cllr RF; seconded Cllr DW; all in favour. Cllr DN expenses for newsletter £20; Cllr CB for clerks IT equipment £ £44.99 printer, £524.85 lap top and Office software and fuel for generator £20. Proposed by Cllr DN; seconded by Cllr CB; all in favour, to pay Fishlock and Dyer invoice for defibrillator installation at Stowell Farm Office and electrical check of the three other defibrillators at £259.20. Proposed by Cllr DW; seconded by Cllr RF all in favour to pay WALC and NALC invoice of £229.22. Proposed by Cllr CB; seconded by Cllr RF; all in favour to pay the insurance renewal for three years – quote was 1 year £361 or three years at £288.46 per year.

51.3 To authorise the completion of the Annual Return by Cllr NF

Cllr NF has been preparing this. Funded by the SSE Resilient Communities grant, the new generator at £750 and the new community defibrillator just installed at Stowell £2300 to be added to assets register for 2017/18 as both were delivered in April 2017. It was NOTED that the Governance statement and Accounting statement need to be separate items on separate agendas as per the advice last year.

Annual governance statement-Cllr NF read the statements to the Cllrs present and recorded Cllrs responses.

RESOLVED that the Audit Accounting statement will be dealt with at a Parish Council meeting on Wednesday May 24th 7-30pm at Oare Village Hall. Proposed Cllr DN; Seconded Cllr DW; all in favour.

17/52 Clerk's Report

Clerk's action report was circulated with the agenda and is available on request.

17/53 To receive an update on Oare School traffic issues

The Chair has received nothing from Oare School however, a new head teacher has been appointed. The local PCSO visited a few weeks ago to clarify what is an obstruction to the highway. Simply put if the drivers remains in the car and drops passengers- no obstruction; if the driver leaves the car that may be considered an obstruction if vehicles cannot pass. We are encouraged to photograph any car obstructing the highway or any adult being abusive. These records of vehicle registrations reported to the Police will be followed up. The Chair received no feedback from school governor re PIGS grant (Pathways Improvement Grant) which have been deferred. We are advised to apply to CATG (Community Area Transport Group) for funding for the Footpath project. If no funds are available there, this PC can fund this work. We hope the school will use this once the works are complete. ACTION to share this update with residents in the next Parish newsletter.

17/54 Project updates

54.1 To receive an update on village gateways project

No news, waiting for Highways to install. Next CATG is June 6th.

WILCOT and HUIISH (with OARE) PARISH COUNCIL

54.2 To receive an update on the repairs to Wilcot War Memorial

We are waiting for grant decision form the War Memorial Trust. ACTION contact Belinda Lawson for update and amount applied for deadlines ect.

54.3 To receive an update the defibrillator in Stowell and resilience equipment funded by SSE – project complete. ACTION Cllr DW to send final report and images to SSE.

54.4 To receive an update and approve funds for the resurfacing of the Church/Rudge lane footpath – See item 17/53.

54.5 To receive an update and approve funds for the works on the road verge by the canal at Wilcot.

Stowell Estate have been consulted and want to do this soon alongside another project being sent to planning. Cllr DN emailed Highways to ask for road sweepings but nothing so far. Cllr RF has a plan of the works that was shared with Highways. The hedges were cut along this lane this year but may not be in future.

54.6 To receive an update on the grant application and approve funds for repairs to Wilcot Village Hall.

Fundraising will take place for two stages of work. Residents were consulted and 33 replied positively. 16 offered help with fundraising and other support. An open day took place to show the plans with 20 attendees and £2,000 raised. So efforts will begin to go with the whole refurbishment plan, with ceiling, windows and heating etc. the First fundraising target is £48k with an application to the Heritage Lottery for a grant of £35k towards this with the proviso that heritage activities take place. A further application to PAB (Pewsey Area Board) grant of £5k is planned.

ACTION Information to go on the Parish Council website about progress on fundraising. Also Oare Village Hall needs volunteers - to go on website. A formal grant application will be put in to this Parish Council when funds are needed.

ACTION Cllr NF to send the Parish Council Grant Application doc to Cllrs and Clerk. Copy on website.

17/55 **Planning Applications**

To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)

55.1 17/02894/FUL Martinscote, Pound Lane, Oare. SN8 4JA

DECISION -More details would be useful but we find no grounds for objections.

17/56 **Planning Enforcement** (confidential)

RESOLVED to exclude the public from this discussion. Proposed Cllr RF; seconded Cllr PS; all in favour.

17/57 **Correspondence**

NOTE Police Report circulated to Cllrs.

17/58 **Exchange of Information**

Next Canal's Forum on May 18th posted for a week to May 24th or later at Wootton Rivers Village Hall 7pm

17/59 **Parish council annual Continual Professional Development CPD meeting**

CPD and training will take place on July 4th 2017.

WILCOT and HUIISH (with OARE) PARISH COUNCIL

17/60 Provisional dates and times of next meetings

To set the dates for the Parish Council Meetings for 2017/18

24 May 2017	Oare Village Hall
9 August 2017	Oare Village Hall
22 November 2017	Oare Village Hall
7 February 2018	Oare Village Hall
11 April 2018 <i>Electors Annual Parish Meeting</i>	TBC
9 May 2018* <i>Annual Meeting of the Parish Council</i>	Oare Village Hall

Meeting Closed at 21.25.

Planning Committee meetings will be held as required.

All meetings will start at 19.30 unless otherwise advertised

Signed _____ Dated _____