

WILCOT, HUISH and OARE PARISH COUNCIL

Local Government Act 1972

Minutes of the Meeting of the Parish Council held in the Wilcot Village Hall
on Tuesday 6th July 2021 at 7.30 pm

Present:

Parish Councillors Dee Nix, Dawn Wilson, Richard Fleet, Nicky Fleet, Prue Smith and Jamie Ede
Parish Councillor-elect Kathryn Richardson
Clerk Ruth Kinderman

21/50	<p>To receive apologies for absence Unitary Councillor Paul Oatway</p>	
21/51	<p>To receive declarations of interest Cllr DN – item 56.2 Cllr JE – item 56.1 Cllr RF – item 56.1 Cllr PS – items 56.1 and 56.4</p>	
21/52	<p>To agree the minutes of the meeting on 8th June Cllr RF proposed that these be approved as an accurate record; seconded by Cllr DW, all in favour and signed by Cllr DN accordingly.</p>	
21/53	<p>To approve Declaration of Eligibility for Co-option for candidates for co-option to the Parish Council Further to item 21/43, Clerk had circulated a draft declaration to all councillors prior to the meeting. Cllr JE proposed that this be approved, seconded by Cllr RF and all in favour.</p>	
21/54	<p>To co-opt Kathryn Richardson Cllr DN proposed that Kathryn Richardson of Sunnyhill Lane, Oare, be co-opted onto the parish council; all were in favour. Cllr Richardson signed the Declaration of Eligibility and her Declaration of Acceptance of Office. Cllr DN welcomed Cllr Richardson, especially as a representative of Oare and Sunnyhill Lane, and thanked her for volunteering to serve. A brief round-table introduction session followed.</p>	
21/55	<p>Public question time No residents were present; no representations had been received.</p>	
21/56	<p>Planning Applications and Enforcement To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>56.1 Application: PL/2021/05051 Wilcot Cricket Pavilion Wilcot Pewsey SN9 5NS Proposal: Construction of Changing Rooms on the north side of the pavilion Comments by 16th July Those councillors without an interest agreed that there was no objection to this proposal. Cllr RF noted that the Cricket Club is responsible for its waste, which discharges into a septic tank and then into a soakaway situated under Village Hall land; the new pipework will connect to the same drainage system. The Village Hall itself is connected to mains drainage.</p> <p>56.2 Application: PL/2021/06397</p>	RK

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	<p>Notification of proposed works to trees in a conservation area Beechcombe, Cold Blow, Oare, Marlborough, SN8 4JL Proposal: 3 x Beech reduce to height of Hedging; 3 x Beech crown reduce by 30% with shaping; Holly & Elm fell Comments by 15th July It was agreed that there was no objection to these treeworks; it was noted that the elm tree is dying.</p> <p>56.3 Enforcement: ENF/2021/00545 Oare House, Rudge Lane, Oare, Marlborough, SN8 4JQ Complaint: Alleged unauthorised works to enlarge lake On receipt of complaints about the enlargement of the lake, Clerk had sought advice from Wiltshire Planning Department as to regulations for landscaping works in the grounds of Grade 1 listed buildings. The Planning Department had issued a notice and an officer will make a site visit. Concern was raised at the suggestion that a new bore hole may have been sunk at the site.</p> <p>56.4 Application: PL/2021/04706 <i>REVISED PLANS</i> 22 Wilcot Green, Wilcot, SN9 5NN Proposal: Construction of two storey side extension to provide granny annexe. Extend existing sitting room and enlarge existing porch to provide shared entrance to house. Comments by 14th July It was agreed that there was no objection to the revised plans.</p> <p>A new planning application PL/2021/05690 for loft conversion and ground floor bay window addition at 6 Canal Close, Wilcot, had just been received with comments due by 2nd August. It was agreed that all councillors should inspect the plans online and that any comments should be emailed to the Clerk, who will otherwise submit no objection to Wiltshire Planning Department on 2nd August.</p>	<p>RK</p> <p>RK</p> <p>RK/all</p>
21/57	<p>To note amendment to procurement thresholds under the Financial Regulations Updated threshold figures have been issued and these are now only expressed in sterling, rather than in both sterling and Euros. It was agreed to amend the 2019 Financial Regulations by virtual sticky note rather than reissue the document in its entirety.</p>	<p>RK</p>
21/58	<p>To approve Documents Retention Policy A draft policy had been circulated to all councillors prior to the meeting. Clerk has sought advice from WALC as to whether parish newsletters should be lodged with the British Library under the Legal Deposit Libraries Act (2003). It was agreed to defer approval of the policy until advice is forthcoming.</p>	
21/59	<p>To approve updated Standing Orders A draft policy adapted from the NALC Model 2018 (revised 2020), had been circulated to all councillors prior to the meeting. Cllr RF proposed that these be approved, subject to WALC clarification of mandatory items 18f and 18g, which refer to rules set by the European Commission. Seconded by Cllr NF, all in favour.</p>	<p>RK</p>
21/60	<p>To approve website agreement with Mr Chris Bartlett</p>	

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	<p>Cllr DN has had no success in contacting the parish steward, who put the reflectors in his van a while ago; Clerk to contact Ringway directly to locate the reflectors and to add installation of reflectors to the parish issues sheet.</p> <p>62.4 Greensward The Committee had met on site on 29th June. A working party in October to clear the pond will be advertised in the next newsletter, to be a 'Greensward Special' edition, as part of the ongoing aim to increase awareness of the site. The Committee would like visitors to the site to report any flora and fauna they find. Other suggestions made by parish councillors included the installation of an information board, similar to the village history boards, and a Greensward section on the website, possibly as part of the Oare village hall page.</p>	<p>RK</p> <p>RK</p>
<p>21/63</p>	<p>Clerk's Report</p> <p>63.1 WILC3 Stephen Leonard, Rights of Way Officer, will come and check the route once he has finished a period of isolation.</p> <p>63.2 Canal-side parking Gavin Davies, Stowell Farm Manager, will be moving to a new post in September; once his replacement is confirmed, he will let Clerk know with whom she should communicate in future. The Huish ditch clearance has been re-booked for September; Clerk to remind Gavin about the agreement to use the ditch soil along the canal-side road, in readiness for his handover to the new manager.</p> <p>63.3 White Hart – to approve formal letter of complaint to Wiltshire Council Clerk had circulated a draft letter to all councillors prior to the meeting. Cllr RF proposed two amendments; all were in favour and instructed the Clerk to send the letter.</p> <p>63.4 Giant's Grave – footpath complaint Further to item 38.5, Clerk is arranging a site meeting with the Pewsey Parish Councillor responsible for footpaths; a mutually convenient date has not yet transpired.</p> <p>63.5 Litter bin on Wilcot Green Idverde has advised that the existing bin could be relocated, with the installation of a new pole costing £147.00 plus VAT. Alternatively, a larger freestanding bin could be supplied for £188.00 plus VAT. Cllr RF proposed that a new larger bin be purchased, all in favour. Cllr PS will ask a resident to remove the existing pole. It was agreed that the existing bin would be stored for future use elsewhere, possibly in the Greensward should one become necessary.</p> <p>63.6 Erosion to war memorial repairs Cllr PS has sent photographs of the eroded lime mortar to Young Johnson, the stone masons who carried out the restoration work in 2019, for their attention.</p>	<p>RK</p> <p>RK</p> <p>RK</p> <p>RK</p> <p>RK/PS</p>
<p>21/64</p>	<p>Exchange of information</p> <p>64.1 Forthcoming road closures The C38, Alton to Woodborough road, will be closed from 5th-9th July for drainage works. <i>Post-meeting note – these works will now continue until 16th July.</i></p>	

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<p>The A345 from Oare to Marlborough will be closed on 12th July for surfacing; Cllr Oatway has requested that the flooding issues at the top of Oare Hill be investigated at the same time. <i>Post-meeting note – these works will now take place on 27th July, rather than 12th.</i></p> <p>The A345 from Salisbury Road/Swan Corner to the Pewsey High Street will be closed from 9th-20th August for carriageway works.</p> <p>16th August – the main road through Woodborough village will be closed for sewer works. All to be included in the next newsletter.</p> <p>Sunnyhill Lane will close for one day during the summer for surface dressing.</p> <p>Cllr JE noted that several complaints have been made about the unkempt cemetery; he and Andrew Rae are working to keep on top of the growth.</p>	RK
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Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

Provisional dates and times of next meetings 2021/2022

Tuesday 14 th September 2021	Oare
Tuesday 9 th November 2021 – budget	Wilcot
Tuesday 11 th January 2022 - precept	Oare
Tuesday 15 th March 2022	Wilcot
Tuesday 17 th May 2022 – Annual Parish Meeting to be followed by the Annual Meeting of the Parish Council	Oare

Meeting closed at 9.15pm

Signed: _____ Date: _____