

# WILCOT, HUISH and OARE PARISH COUNCIL

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## Local Government Act 1972

Annual Meeting of the Parish Council to be held in the Wilcot Village Hall  
on Tuesday 6<sup>th</sup> July 2021 at 7.30 pm

### AGENDA

|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                |
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| 21/50 | <b>To receive apologies for absence</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                |
| 21/51 | <b>To receive declarations of interest</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |
| 21/52 | <b>To agree the minutes of the meeting on 8th June</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <i>5 mins</i>  |
| 21/53 | <b>To approve Declaration of Eligibility for Co-option for candidates for co-option to the Parish Council</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <i>5 mins</i>  |
| 21/54 | <b>To co-opt Kathryn Richardson</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <i>5 mins</i>  |
| 21/55 | <p><b>Public question time</b><br/>Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent, in writing, to the Parish Clerk at least 3 days prior to the meeting in order for a full response to be made available.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <i>10 mins</i> |
| 21/56 | <p><b>Planning Applications and Enforcement</b><br/>To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>56.1 Application: PL/2021/05051<br/>Wilcot Cricket Pavilion Wilcot Pewsey SN9 5NS<br/>Proposal: Construction of Changing Rooms on the north side of the pavilion<br/>Comments by 16<sup>th</sup> July</p> <p>56.2 Application: PL/2021/06397<br/>Notification of proposed works to trees in a conservation area<br/>Beechcombe, Cold Blow, Oare, Marlborough, SN8 4JL<br/>Proposal: 3 x Beech reduce to height of Hedging; 3 x Beech crown reduce by 30% with shaping; Holly &amp; Elm fell<br/>Comments by 15<sup>th</sup> July</p> <p>56.3 Enforcement: ENF/2021/00545<br/>Oare House, Rudge Lane, Oare, Marlborough, SN8 4JQ<br/>Complaint: Alleged unauthorised works to enlarge lake</p> <p>56.4 Application: PL/2021/04706 <i>REVISED PLANS</i><br/>22 Wilcot Green, Wilcot, SN9 5NN<br/>Proposal: Construction of two storey side extension to provide granny annexe. Extend existing sitting room and enlarge existing porch to provide shared entrance to house.<br/>Comments by 14<sup>th</sup> July</p> | <i>30 mins</i> |
| 21/57 | <b>To note amendment to procurement thresholds under the Financial Regulations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <i>5 mins</i>  |

# WILCOT, HUISH and OARE PARISH COUNCIL

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| 21/58 | <b>To approve Documents Retention Policy</b>                                                                                                                                                                                                                                                                                                                                                  | 5 mins  |
| 21/59 | <b>To approve updated Standing Orders</b>                                                                                                                                                                                                                                                                                                                                                     | 10 mins |
| 21/60 | <b>To approve website agreement with Mr Chris Bartlett</b>                                                                                                                                                                                                                                                                                                                                    | 10 mins |
| 21/61 | <b>To receive Budget &amp; Monitoring Report</b><br>61.1 To note payments made since last meeting<br>- insurance premium<br>- ICO/GDPR registration fee<br>61.2 To approve invoices due<br>- Fishlock & Dyer<br>- Chris Bartlett/Website hosting<br>- Clerk/printer ink<br>61.3 To review Clerk's appraisal and fee<br>61.4 To purchase of latest edition of Arnold Baker on Local Government | 15 mins |
| 21/62 | <b>Project updates</b><br>62.1 Footpath audit<br>62.2 Defibrillator cabinets<br>62.3 Huish Lane reflectors/verge markers<br>62.4 Greensward                                                                                                                                                                                                                                                   | 10 mins |
| 21/63 | <b>Clerk's Report</b><br>63.1 WILC3<br>63.2 Canal-side parking<br>63.3 White Hart – to approve formal letter of complaint to Wiltshire Council<br>63.4 Giant's Grave – footpath complaint<br>63.5 Litter bin on Wilcot Green<br>63.6 Erosion to war memorial repairs                                                                                                                          | 15 mins |
| 21/64 | <b>Exchange of information</b><br>64.1 Forthcoming road closures                                                                                                                                                                                                                                                                                                                              | 5 mins  |

Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

## Provisional dates and times of next meetings 2021/2022

|                                                                                                          |        |
|----------------------------------------------------------------------------------------------------------|--------|
| Tuesday 14 <sup>th</sup> September 2021                                                                  | Oare   |
| Tuesday 9 <sup>th</sup> November 2021 – budget                                                           | Wilcot |
| Tuesday 11 <sup>th</sup> January 2022 - precept                                                          | Oare   |
| Tuesday 15 <sup>th</sup> March 2022                                                                      | Wilcot |
| Tuesday 17th May 2022 – Annual Parish Meeting to be followed by the Annual Meeting of the Parish Council | Oare   |

Signed: Ruth Kinderman, Clerk – Wilcot, Huish and Oare Parish Council

23<sup>rd</sup> June 2021

Email: [clerk@wilcotandhuish-pc.gov.uk](mailto:clerk@wilcotandhuish-pc.gov.uk)