

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Local Government Act 1972

Minutes of the Meeting of the Parish Council held at the Oare Village Hall,
on Tuesday 11th June 2019 at 7.30 pm

Present: Councillors Dee Nix (Chair), Dawn Wilson, Richard Fleet, Nicky Fleet, Prue Smith, Chris Bartlett.

Unitary Councillor Paul Oatway

Clerk Ruth Kinderman

19/34	<p>To receive apologies for absence None.</p>	
19/35	<p>To receive declarations of interest None.</p>	
19/36	<p>To agree the minutes of the annual meeting on the 14th May 2019 All agreed these were an accurate record and Cllr DN signed them accordingly.</p>	
19/37	<p>Election of Chairman for 2019/2020 (postponed from 14th May) Cllr CB proposed that Cllr DN be nominated as Chairman for the forthcoming year. Seconded by Cllr RF, no objections.</p>	
19/38	<p>Public question time <i>Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent, in writing, to the Parish Clerk at least 3 days prior to this meeting in order for a full response to be made available</i> No communications had been received.</p>	
19/39	<p>Planning Applications and Enforcement To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8) 39.1 Application 19/05150/TCA East Barn, The Old Dairy, Wilcot, Pewsey, Wiltshire, SN9 5PJ Proposal: G1 - 30% thin of wooded area G2 - removal of saplings under Oak drip line T1 - Cherry tree – fell Comments by 19th June It was agreed that this parish council had no objection to the proposed treeworks.</p>	RK
19/40	<p>To Receive Internal Audit Report Cllr NF (RFO) circulated copies of the completed Annual Internal Audit Report and said that the internal auditor had raised no concerns; however, the internal auditor had inadvertently ticked the wrong box for item K. Cllr DW proposed that the Internal Audit Report be accepted, subject to objective K being amended to reflect the fact that this Parish Council did not have a limited assurance review in 2017/2018. Cllr NF confirmed that this would be rectified and Cllr DN seconded the proposal. No objections.</p>	NF
19/41	<p>To Approve AGAR Section 2 – Accounting Statements Cllr NF circulated the statements; there were no questions forthcoming and Cllr CB proposed that the Statements be approved. Seconded by Cllr PS with no objections.</p>	NF

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19/42	<p>To Resolve to certify this Council as exempt from limited assurance review Cllr DW proposed that this Council certify itself as exempt from Limited Assurance Review; seconded by Cllr CB with no objections.</p>	NF
19/43	<p>Budget and monitoring report 43.1 To note invoices paid since the last meeting All payments authorised under minute ref 19/29.2 had been paid. Clerk's salary had been paid in accordance with the Appendix to the Financial Regulations. 43.2 To authorise the payment of invoices due Huish defibrillator pads had been authorised under 19/29.2 43.3 To receive the budget and monitoring report Cllr NF had circulated the report, which is attached as an appendix to these minutes and had made bank statements available to view.</p> <p>Clerk had just received a grant application from the PCC; this will be an agenda item at the next meeting.</p>	RK
19/44	<p>Project updates 43.1 Update on War Memorial restoration Cllr PS reported that the masons had finished the job; all agreed that the standard of pointing was inadequate and that, whether the final result was due to the recent rainfall or poor workmanship, the mason should be recalled in order to improve the finished appearance to meet War Memorials Trust expectations. The lettering was still in need of further attention too. Cllr PS to contact the stonemason. Cllr DN wished to record the Parish Council's thanks to Cllr PS for all the work she has put into the project.</p> <p>43.2 Verge markers/Huish Lane Cllr DN to arrange installation with the parish steward now he has returned from holiday.</p> <p>43.3 The White Hart, Oare Cllr DN updated Cllr PO with the situation; it appears that viewers of the property are being denied access by the inhabitants despite making appointments with the agent. Cllr DN to make a further attempt. Clerk now has the paperwork to proceed with applying for a listing if thought appropriate.</p> <p>43.4 The Greensward It was agreed to set up a sub-committee of the parish council to take responsibility for the Green Sward. Clerk to collate relevant documentation and to contact Woolley & Wallis for any paperwork they may hold. Constitution of committee to be finalised but Clerk to invite the Oare Village Hall Committee and Oare School to nominate representatives; notice to be inserted in the next newsletter inviting interested parishioners to join.</p> <p>43.5 Section 96 licence Further to minute ref 19/31, it was agreed to apply for a licence. Cllrs CB and RF to produce sketch plan of the verge, showing proposed planting and bollards, to accompany the application.</p>	<p>PS</p> <p>DN</p> <p>DN/RK</p> <p>RK</p> <p>RK/DN</p> <p>CB/RF/RK</p>

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19/45	<p>Clerk's Report</p> <p>45.1 To discuss canal complaints received Clerk had been cc'd in an email chain between a resident and the Canal & Rivers Trust. Clerk had circulated a summary of the email thread and reported that the Canal & Rivers Trust had advised the complainant to report the matters to the police and Environmental Health Officer, which the complainant was reluctant to do. It was agreed that the Clerk should forward the summary to the police and, if appropriate according to location, report the littering via MyWiltshire.</p> <p>45.2 Draycott crossroads Clerk reported that John Wallis, Stowell Farm Estate Manager, had advised that a soakaway in the field, as an alternative to the mud-filled drain, would be very costly due to the depth of digging required. Clerk had therefore reported the inadequate drain to Highways via the new reporting forms (Integrated Transport/Appendix A) but had since been advised that the drain comes within the Highways Maintenance remit, rather than Improvements. Clerk to forward email chain to Cllr PO for further action. <i>Post-meeting note– Integrated Transport has agreed that the drain may qualify for the new Gully Service which is intended to clear gullies and drains not included in the regular Highways schedule.</i></p>	RK RK
19/46	<p>Exchange of information Clerk had circulated a letter from WALC relating to arrangements for VE Day celebrations next year. Cllr PS noted that VJ Day should be remembered too. Clerk to continue to liaise with Alton PC as to any plans they may make to avoid clashing.</p> <p>Cllr DW reported that the Raizer Chair has been successfully used in Pewsey, with the patient able to avoid any external medical care other than the First Responder. It is thought that the fiscal savings accrued by not having to use ambulances, paramedics, doctors and hospital services for this one incident more than cover the initial outlay. The Chair had also been demonstrated to an appreciative audience at the recent Steam Fair.</p> <p>Clerk to request that white lining of the canal bridge in Wilcot is postponed until after the resurfacing works due in the first week of July.</p>	RK RK
19/47	<p>Set provisional dates of meetings for 2019/2020 See table below – Clerk to book halls as appropriate.</p>	RK

Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

Provisional dates and times of next meetings 2019/2020

Tuesday 10th September 2019	Wilcot
Thursday 7th November 2019 (budget?)	Oare
Tuesday 14th January 2020 (agree precept?)	Wilcot
Tuesday 10th March 2020	Oare
Tuesday 21st April 2020 – Annual Parish (Electors) Meeting	Wilcot
Tuesday 12th May 2020 – Annual Parish Council Meeting	Oare

Meeting Closed at 21.00

Signed _____ Dated _____