

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Local Government Act 1972

Minutes of the meeting of the Parish Council held at the Wilcot Village Hall
on Tuesday 14th January 2020 at 7.30 pm

**Present: Councillors Dee Nix, Dawn Wilson, Prue Smith, Richard Fleet, Nicky Fleet
Unitary Councillor Paul Oatway (partial attendance)
Clerk Ruth Kinderman**

Members of the public Donna Rourke (resident) and Stella Turner (Fowler Architecture & Planning)

20/01	<p>To receive apologies for absence</p> <p>Cllr CB.</p>	
20/02	<p>To receive declarations of interest</p> <p>None.</p>	
20/03	<p>03.1 To agree the minutes of the meeting on 14th November 03.2 To agree the minutes of the planning meeting on the 26th November 2019</p> <p>Cllr DN proposed that these be accepted as an accurate record; all in favour and signed accordingly by Cllr DN.</p>	
20/04	<p>Public question time</p> <p>Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent, in writing, to the Parish Clerk at least 3 days prior to the meeting in order for a full response to be made available.</p> <p>Resident Donna Rourke – see item 07.5 Architect Stella Turner – see item 05.2</p>	
20/05	<p>Planning Applications and Enforcement</p> <p>To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>05.1 Application 19/10720/FUL Sheep Unit, West Stowell Fam, West Stowell, Marlborough, Wiltshire, SN8 4JU Proposal: Demolition of 2 agricultural buildings and conversion of 2 agricultural buildings to a dwelling house. New extensions for a carport/garage and sauna. Comments by 15th January</p> <p>This application has been withdrawn.</p> <p>05.2 Application 19/11521/FUL Black Barn, Wilcot Green, Wilcot, SN9 5NN</p>	

WILCOT and HUIISH (with OARE) PARISH COUNCIL

	<p>Proposal: Conversion of barn to holiday let. Comments by 15th January</p> <p>Stella Turner advised that the application complied with the Wiltshire Core Strategy and the National Planning Policy Framework and that the reasons for refusing the previous application 17/04169/FUL had been addressed by this application.</p> <p>It was agreed to object to this application due to the dangerous access, loss of amenity, urbanisation beyond the limits of the village. It was also agreed to note again this parish council's objection to the ubiquitous conversion of outbuildings into dwellings.</p> <p>05.3 Application 19/11198/FUL Cross Hayes House, Wilcot, SN9 5NN Proposal: Proposed Extension and Internal Alterations to improve layout of Kitchen/Utility and Boot Room, and new garage Comments were due by 3rd January</p> <p>'No comment' had been submitted, accompanied by a note to the effect that the consultation period had coincided with the Christmas holiday season.</p>	RK
20/06	<p>To Receive the Budget and monitoring report and set Precept for 2020/2021</p> <p>06.1 To note invoices paid since the last meeting in accordance with Fin Regs Appendix -Clerk's salary - Pete Emery re noticeboard installation £250 The report is attached as an appendix to these minutes.</p> <p>06.2 To authorise the payment of invoices due - Charlton Baker quarterly invoice for payroll services £37.50 - HMRC £7.40 Cllrs NF and DW had arranged for these payments to be made as already authorised under the Financial Regulations.</p> <p>Cllr NF to make further enquiries with Colin Bouch as to the cost of the Remembrance Day wreath and reimburse him accordingly.</p> <p>06.3 To agree an increase in annual SID contribution from £240 to £300 Colin Gale of Rushall has calculated the updated running costs now that two SIDS are in circulation amongst the seven parishes. Cllr RF proposed that the revised annual cost of £300 be approved for this year, seconded by Cllr DN, all in favour.</p> <p>06.4 To receive grant application for £50 for Pewsey public conveniences Cllr DW proposed that the application be approved, seconded by Cllr RF, all in favour (<i>cf</i> Minutes item 19/64).</p> <p>06.5 To agree Precept for 2020/2021 Cllr NF had circulated a budget forecast. Discussion focused on the four defibrillators (AEDs) and on Wiltshire Council's program of Service Devolution and Asset Transfer (SDAT), both of which will entail expenditure by the parish council during the next two years.</p> <p>Cllr DW reported that the Wilcot and Oare AEDs are due to expire in February 2022, the Huish AED in October 2022 and the Stowell AED in October 2024. The cabinets at Huish and Oare need replacing within the next few months.</p>	NF

WILCOT and HUISH (with OARE) PARISH COUNCIL

	<p>Cllr DN to explore alternative options to purchasing new AEDs; it may be more cost-effective to provide machines under contracts with the ambulance service or other AED provider.</p> <p>Cllr DW had attended a SDAT information session held by WALC. Wiltshire Council will continue to fulfil its statutory duties regarding verges, gullies and drains but this is likely to be inadequate for this parish council's needs. Cllr DW reported that Pewsey Parish Council has almost finalised its SDAT agreements with Wiltshire Council and also its new contract with Idverde.</p> <p>Further to the Clerk submitting an interest in any future co-operative contract PCAP may arrange (<i>cf</i> item 19/81.8), it was agreed to actively pursue the option of participating in Pewsey's contract.</p> <p>Due to the known likely costs of defibrillator replacements and the unknown costs of SDAT, it was agreed that the precept should be raised sufficiently to protect the parishioners from any deterioration in future service levels. Cllr DW proposed a 20% increase on last year's precept of £7205; seconded by Cllr NF, all in favour. It was agreed to request a rounded figure of £8650.</p> <p>Cllr NF advised that some funds could be transferred to the reserves held in the National Savings account. Cllr PS proposed that this contingency fund, to be ring-fenced for emergencies, be increased to £5000; seconded by Cllr RF, all in favour.</p>	<p><i>DN</i></p> <p><i>RK</i></p> <p><i>RK</i></p> <p><i>NF</i></p>
<p>20/07</p>	<p>Project updates</p> <p>07.1 Verge markers/Huish Lane Cllr DN reported no recent contact with the parish steward. Cllr DN advised that there are more than enough markers for the needs of Huish Lane and proposed that a minimum of three are installed by Bristow's bridge where the tree-felling has exposed a large section of unprotected and unmarked bank at the roadside. All agreed.</p> <p>07.2 The White Hart, Oare Clerk reported that the Planning Department has issued pre-application advice to the owner regarding any change of use application he may wish to make. The Planning Enforcement Officer will advise the Clerk once the owner has decided how to react to the advice issued. It was noted that the kitchen curtains are now drawn, despite the Planning Department's opinion that the kitchen is not being used contrary to the conditions laid down by the Enforcement Department. Cllr DW to forward a log of incidents to the Clerk.</p> <p>07.3 Noticeboards All three noticeboards have been installed; positive comments have already been received from residents.</p> <p>07.4 VE Day 8th May 2020 Cllr RF to forward the SSAFA scheme of national celebrations to the Village Hall Committee for their consideration.</p> <p>07.5 Flooding in Wilcot Cllr RF had emailed all councillors just before Christmas detailing a flooding incident in Canal Close on 19th December. All expressed thanks to resident Donna Rourke for her timely action in calling for help and proactively joining in with the remedial efforts to clear a ditch which had become filled with garden waste. Donna stated that the Stowell Estate could not have done</p>	<p><i>DN</i></p> <p><i>DW</i></p> <p><i>RK</i></p> <p><i>RF</i></p>

WILCOT and HUIISH (with OARE) PARISH COUNCIL

	<p>more to help, providing two diggers.</p> <p>As a result of the incident, it was agreed to review the Emergency Plan; clarify with Wiltshire Council what emergency contact and help is available out of hours; write a letter of thanks to the Stowell Estate; write to the property owners reminding them to keep ditches clear; chase Highways regarding the drains at the further end of Alton Road; ask the Stowell Estate to take action to prevent over-flow from the field onto the road by Oak Farm.</p> <p>Further discussion ensued regarding the wider problem of mud on the roads, caused by muddy tractor wheels coming off the fields and by tractors and the anaerobic digestors damaging the verges, causing the verges to erode. It was noted that the recent Police Report had contained a reminder about legal obligations with regards to cleaning mud off the highway. Cllr Oatway also noted that farmers were leaving clippings on the roads after hedge cutting.</p> <p>Cllr Oatway will contact Richard Dobson of Highways about the large pothole on the A345 by Hatfield Farm.</p>	<p>RK</p> <p>PO</p>
<p>20/08</p>	<p>Clerk's Report</p> <p>08.1 Canal complaints and verge solutions Clerk and Cllr RN to meet Richard Dobson on Tuesday 28th January by Wilcot bridge to discuss installation of reflector bollards.</p> <p>08.2 Draycott crossroads Cllr Oatway to progress this with Highways Engineers; a new drain appears to be the only solution.</p> <p>08.3 White lining at Wilcot canal bridge This will also be addressed on 28th January at the site meeting.</p> <p>08.4 Community Governance Review and Review of Electoral Arrangements The online survey went live on 6th January, but residents have not yet been contacted by Wiltshire Council. It was agreed to produce a dedicated newsletter for Sunnyhill Lane residents to alert them to the survey and to ensure that people without internet access know how to take part. Disappointment was expressed that the information provided as part of the consultation does not reflect the meeting at Trowbridge on 4th December attended by the Clerk; there is no mention of the mapping inaccuracies that have come to light since the original submission of interest was made.</p> <p>08.5 Correspondence An email had been received from a Huish resident in response to the October newsletter, addressing various aspects of parish life. His comments will be taken into account as appropriate, when related matters arise in future. In response to his comments about light pollution and the new LED streetlights, it was agreed that the Clerk would send him the link to the Wiltshire Council FAQs.</p> <p>08.6 Cocklebury Lane – progress of amendment to definitive map In response to the Clerk's request for a timescale of progress, the Senior Rights of Way Officer had advised that although the 180 applications currently awaiting consideration are due to be re-prioritised shortly, it appears that there will be at least 28 applications to be processed before this one. The matter is closed for Parish Council action until further communication is received from the Rights of Way department.</p>	<p>RK/RN</p> <p>PO</p> <p>RK/RN</p> <p>RK/DN</p> <p>RK</p>

