

# WILCOT and HUIISH (with OARE) PARISH COUNCIL

## MINUTES OF THE ANNUAL MEETING OF WILCOT AND HUIISH (WITH OARE) PARISH COUNCIL

AT

WILCOT VILLAGE HALL, WEDNESDAY, 11 MAY 2016 AT 19:30

### PRESENT:

Councillors: Mr C. Bartlett, Mrs D. Nix (Chair), Mrs N. Fleet, Mr R. Fleet, Mr L Giddings, Mrs B. Lawson, Mrs P. Smith and Ms D. Wilson  
Mrs S. Parker – Temporary Clerk

**ALSO PRESENT:** Mr P. Oatway – Unitary Councillor

Plus 16 members of the public

In line with the Openness of Local Government Bodies Regulations 2014 which allows for the filming, photographing and audio recording of council meetings, Councillor Mrs D Nix announced that the meeting was being recorded by a member of the public and that if anyone in the public gallery was not happy with this, to make it known.

### 01/16 APOLOGIES

There were no apologies for absence.

### 02/16 ELECTION OF CHAIRMAN

Cllr Mrs D. Nix was proposed and seconded as the Chairman of Wilcot and Huish (with Oare) Parish Council for 2016/17.

**RESOLVED:** unanimously that Cllr Mrs D. Nix be the Chairman of Wilcot and Huish (with Oare) Parish Council for 2016/17.

### 03/16 ELECTION OF VICE-CHAIRMAN

Cllr Ms D. Wilson was proposed and seconded as the Vice-Chairman of Wilcot and Huish (with Oare) Parish Council for 2016/17.

**RESOLVED:** unanimously that Cllr Ms D. Wilson be the Chairman of Wilcot and Huish (with Oare) Parish Council for 2016/17.

### 04/16 TO RECEIVE CHAIRMAN'S ACCEPTANCE OF OFFICE

Cllr D. Nix read out and signed the Declaration of Acceptance of Office which was countersigned by the Proper Officer in accordance with Section 83(1) and (4) of the Local Government Act 1972.

### 05/16 TO RECEIVE DECLARATIONS OF INTEREST ON ANY AGENDA ITEM TO BE DISCUSSED

There was a non-pecuniary declaration of interest from Cllr R. Fleet for agenda item 14.3.

### 06/16 RESIGNATION OF CLERK AND APPOINTMENT OF TEMPORARY CLERK

The Chairman passed on thanks to the previous Clerk, Mrs P. Pearson, who, due to personal reasons, had resigned her position. The post was being widely advertised. A qualified Clerk, Mrs S. Parker, was to step into the role

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on a temporary basis for the Annual Meeting of the Parish Council.

**RESOLVED:** that the resignation of the previous Clerk be noted and that Mrs S. Parker be appointed as temporary Clerk for the Annual Meeting of the Parish Council.

## **07/16 TO CONSIDER PAYMENT OF ANNUAL SUBSCRIPTIONS**

Councillors considered the list of subscriptions for 2016/17.

**RESOLVED:** that the subscriptions for payment in 2016/17 be approved.

## **08/16 MINUTES OF THE PARISH COUNCIL MEETING**

**RESOLVED:** to approve and sign as a true record the minutes of the Parish Council meeting of 2<sup>nd</sup> March 2016

## **09/16 MINUTES OF THE PLANNING COMMITTEE MEETING**

**RESOLVED:** to approve and sign as a true record the minutes of the Planning Committee meeting of 7<sup>th</sup> April 2016

## **10/16 PUBLIC QUESTION TIME**

In line with Standing Orders para.9, the Chairman asked if there were any questions or representations from members of the public about items on the agenda and agreed that Mr W. Torrens, a local resident, could make representations on an issue not on the agenda and could speak for up to 3 minutes as set out in Standing Order para. 9.4.

Mr Torrens referred to an ongoing matter relating to enforcement issues at a campsite owned by the landlord of Golden Swan. He gave historical background, setting out a timeline of when meetings and discussions had taken place and correspondence exchanged involving the Parish Council and Wiltshire Council. It was felt that these issues had yet to be fully resolved. Following the allotted time, the Chairman thanked Mr Torrens for his contribution reminding him that a fuller presentation could not be permitted during public question time.

## **11/16 BUDGET AND MONITORING REPORT**

Councillors considered the Budget and Monitoring Report.

**RESOLVED:** that the Budget and Monitoring report be approved and should include the costs of the SLCC audit.

## **12/16 CHAIRMAN'S ANNUAL REPORT**

The Chairman outlined the contents of the Annual Report for 2015/16. It had been a busy year for the Parish Council and villages. Main points included Highways issues, policing, ongoing speeding problems and the Community Speed Watch Scheme, work around the canal, Rights of Way, the benefits of membership of the Pewsey Community Area Partnership and the Area Board, that the Parish Council had considered more than 20 planning applications and, of course, the resumed parish walks.

Projects included improvements to the bus stop at Wilcot, some improvements to broadband speed and two additional signal boosters which had improved mobile phone signals for some village residents.

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The precept had, regrettably, been increased by a modest amount in order for the Parish Council to be in a resilient position to take on those services no longer provided or reduced by Wiltshire Council. Also, to be ready for the possible capping of the precept in the future. This approach to precept setting had been adopted by many town and parish councils.

Congratulations were passed to Wilcot for winning the CPRE Best Kept Small Village award. This now took the village into the next higher category – the Laurence Kitching competition. Thanks were passed to Cllr Giddings for all his work in ensuring the village was of an award winning standard.

The Chairman also offered her thanks to recent Parish Clerks, Anne May and Philippa Pearson, for their excellent work for the Parish Council.

The Cricket Club was praised for the tremendous efforts put into building the cricket pavilion and its continued fund raising towards the next phase of the project.

The Chairman also passed on her appreciation for the work and support from Wiltshire Councillor, Cllr Paul Oatway, who continued to work hard for the benefit of the whole parish area.

**The full text of the Chairman's Annual Report for 2015/16 will be posted on the Parish Council website at <http://wilcotandhuish-pc.gov.uk/>**

## 13/16 CLERK'S REPORT

The Clerk's report was noted.

## 14/16 PROJECTS

Updates were given on the following projects:

- i. **Village Gateways** – The possibility of installing gates at either end of Oare to help draw attention to speed restrictions had been discussed by the Community Area Transport Group (CATG). Due to the instability of banks at the north end, this was only likely to be viable at the south end. A quote was being sought for this work which may be considered for CATG funding with a contribution from the Parish Council
- ii. **Repair to the War Memorial** – Investigations indicated that repairs would cost approximately £11,000 and beyond the budgets of the Parish Council. However, external grant funding was available through the War Memorial Trust.
- iii. **Emergency Planning – Generators – Village Halls and Oare School**  
Emergency generators may be purchased through grant funding and village halls had been approached to make sure they are willing and can store them. Cllr Wilson would be attending the next Emergency Planning meeting (its AGM) where this issue would be an item on the agenda.

*Councillor P Oatway left the meeting as he had another parish council meeting to attend that same evening.*

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## 15/16 PLANNING APPLICATIONS

All Councillors reviewed and considered the following planning applications:

- i) **16/03291/FUL – 3 Cold Blow, Oare, Wiltshire SN8 4JL – Erection of single storey conservatory to the rear of the property**

**RESOLVED:** that Wilcot and Huish (with Oare) Parish Council has no objections to this application.

- ii) **16/03433/FUL – Oak Farm, Alton Road, Wilcot, Wiltshire SN9 5NR – Remove existing vehicle entrance and gate and extend hedgerow and install new vehicle entrance and gate at opposite end of site**

**RESOLVED:** that Wilcot and Huish (with Oare) Parish Council has no objections to this application.

## 16/16 CORRESPONDENCE

Councillors noted the correspondence circulated with the meeting summons.

## 17/16 PROPOSED ITEMS FOR NEXT AGENDA

All agreed that the following items would be added to the agenda for the next Parish Council meeting scheduled for 25<sup>th</sup> May 2016:

- i. Annual Return
- ii. Parish Quality Audit Return

## 18/16 DATES AND TIMES OF MEETINGS FOR THE COMING YEAR

All agreed that the Parish Council meeting dates and venues for 2016/17 would be re-visited following the appointment of a new Clerk. These were:

25 May 2016	Wilcot Village Hall
August 2016	Oare Village Hall
November 2016	Wilcot Village Hall
February 2017	Oare Village Hall
May 2017* <i>Annual Meeting of the Parish Council</i>	Wilcot Village Hall

*\*The date of this meeting is dependent on the date of the 2017 May elections.*

The Annual Parish meeting will be held in April 2017 at Wilcot Village Hall.

## 19/16 DATE OF THE NEXT PARISH WALK

All agreed that this should take place on Sunday, 26<sup>th</sup> June. All were welcome to join Councillors for this.

**The meeting closed at 8.20pm**

Chairman .....

Date .....