

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Minutes of the meeting of Wilcot and Huish (with Oare) Parish Council at Oare Village Hall on Thursday 11 January 2017

Present:

Councillors: Mrs D. Nix (Chair), Mr C. Bartlett, Mrs N. Fleet, Mr R. Fleet, Mr L Giddings, Cllr P Oatway. Mrs P Smith and Ms D. Wilson.

Also present:

6 members of the public attended.

17/01 **Apologies for absence**

Cllr B. Lawson

17/02 **Declarations of interest on any agenda item to be discussed**

Item 17/11 Cllr Richard Fleet, Cllr Nicky Fleet, Cllr Prue Smith and Cllr Lenny Giddings
Item 17/10 Cllr Chris Bartlett

17/03 **To agree the minutes of the meeting of 10 November 2016**

Resolved: to approve and sign as a true record the minutes of the meetings of the Parish Council on 10 November 2016. Proposed Cllr CB; Seconded Cllr RF; All in favour.

17/04 **Chairman's Announcements**

The Chair wished everyone happy new year. No further announcements.

17/05 **Public question time**

Item 17/10 A member of the public expressed concerns over the proposed works to the road verge in Wilcot. This was taken up at item 17/10.

The Chair moved the planning item at 17/15 forward in the agenda to accommodate those attending. The PC has only just received the plans so we propose to hold a further meeting before the deadline for comments of Feb 2. The date for this meeting will be Jan 25th, at 7.30 in Oare Village Hall.

17/06 **Budget and monitoring**

06.1 **Resolved** the 2016-17 budget and 2017 -18 forecast. Cllr RF proposed Cllr CB seconded; all in favour

06.2 **Resolved** that payments of invoices be made for printing of newsletter. Cllr DW proposed Cllr RF seconded; all in favour

Discussion took place again on burial grounds payments to PCC's. An outstanding application from Wilcot for £500 has been received. Huish and Oare PCC's request no specified amount. The PC budget set for all PCC's is £500. All PCC's were asked to confirm funds were spent on Grass Cutting only. **Resolved** PC to pay now what we have budgeted for Oare, Huish. Cllr NF will contact Wilcot to clarify the actual payment. Cllr RF proposed, Cllr CB seconded; all in favour. Cllr NF proposed for next agenda that a grants policy for receiving applications is presented to formalise this process in the future.

Resolved going forward an amount fixed for all grants. Cllr RF proposed, Cllr DW seconded; all in favour

Resolved that PCC's and other bodies apply for a grant following a set procedure on an annual basis. Cllr NF proposed, Cllr CB seconded; all in favour

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06.3 **Resolved** the Parish Council budget for 2017-18 to increase the precept by 5% to £6759. Proposed Cllr NF; seconded Cllr DN, all in favour.

It was noted that we do not have a clerk costs at present but one is being recruited. This underspend will secure some funds towards the War Memorial and Wilcot Village Hall.

Resolved to increase contingency fund from 5% to 10% of received precept Cllr CB proposed, Cllr RF seconded; all in favour.

ACTION Cllr CB to find out about maintenance for generator for a maintenance plan for budget.

Resolved (ACTION) Cllr DW to purchase items listed for the SSE Resilience Grant (Defib and Generator etc). Invoices to Clerk where possible otherwise to be claimed back via expenses. Cllr RF proposed, Cllr DN seconded; all in favour.

ACTION NF to complete precept form for increase by January 20th deadline.

17/07 Clerk's Report

It was Noted that the Clerk's report had been circulated to Cllrs and is available on request.

17/08 To receive an update on Clerk Recruitment

Resolved to place Clerk recruitment cards in newsagents and again on websites. The Clerk receives 5 hrs a week paid. Training will be offered. Cllr DN proposed, Cllr PS seconded; all in favour.

Action Cllr DN to place cards in shops/newsagents/coop

17/09 To receive an update on the White Hart in Oare

There will be a meeting between a resident and the owner shortly. There are positive vibes from another potential purchaser looking for a small chain of pubs to rejuvenate. Another resident might be interested but doesn't wish to run it. Other than this very few options are left. There are concerns that the pub might not be viable as a community project.

17/10 To receive an update on the road verge by the canal at Wilcot

The canal verge proposal is not to remove parking but to improve it. There is no right to park on the highway. The verge is private property beyond the highways designation of around 1 metre. But it is acknowledged that it is an amenity for canal users. So the plan is to improve parking where there is room and restrict it where there is not. Also to improve access for farm and emergency vehicles. Improving with hard standing by gateway (access to field is required by landowner) and the wider areas suitable for parking. With a no parking buffer zone at Cannings Cottage end and Wilcot Village end. The Chair encourages all canal users to report anti-social behaviour to 101.

Resolved (ACTION) to get costing so this can be moved forward DN. Cllr DW proposed, Cllr DN seconded; all in favour.

17/11 To receive an update on the repair of Wilcot Village Hall

Cllr RF said two fundraisers have been recruited and another resident has done drawings and gained listed buildings consent. So the project is progressing and now needs funds of 40 to 50k. The work will be done in phases to make raising funds easier. It was Noted that the Parish Council agreed to make some funds available in support of this work. Request for funds to made formally to the Parish Council when needed.

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- 17/12 **To receive an update on improvements to the footpath from Rudge Lane to the Church in Oare, to facilitate pupils reaching the Church without using the main road along the unpaved section.**
Local landowner representatives have met with Cllr DN to discuss options. To have minimum impact, limestone chipping was suggested by the landowner's contractor for low maintenance from Rudge Lane to the church gate. The contractor attended the meeting will give quote. Cllr DN will apply for PIGS (Path Improvement Grant Scheme) grant and the landowner has offered to contribute as well. The landowner agreed to cut back the hedge by the footpath to 1.5m. The Footpath ROW (Rights of Way) Officer said there are available scalplings possibly at Brennan's which could now be used for canal project.
Action DN to collate costs for approx. 22 tons of limestone chippings for the next agenda. Noted that it was suggested that the Projects be given suitable names and updates on progress posted on the PC Website. The School also to be informed directly of projects that benefit them.
Action DW to update School. DW or CB to update website.
Resolved that projects have names and updates go on website. Cllr CB proposed, Cllr DW seconded; all in favour.
School footpath project
Stowell defib project
Generator project
War memorial project
Village gateways project
- 17/13 **Emergency Snow Ploughing and possible Verge Cutting**
A local farm estate has the snow plough that Wiltshire Council provided years ago. Wiltshire Council has not renewed their contract since 2010. The PC agreed we should have a contract with the Farm Estate to help us especially for clearing the access to the school from the A345. The Farm Estate has quoted a man and tractor at £28 an hour. This could include cutting verges if needed at some point in the future.
Resolved to formally agree a contract to snow plough and PC will pay. Cllr DN proposed, Cllr DW seconded; all in favour

Action DW to source a NEC construction contract for this purpose.
- 17/14 **Project updates**
14.1 To receive an update on village gateways project
The PC has received no comments from any resident in the consultation sent to all residents in December newsletter. The residents directly affected have no objections.
Resolved to go ahead. Cllr DN proposed, Cllr DW seconded; all in favour
No date for works yet. Next CATG 25th January 2017.

14.2 To receive an update on the repairs to Wilcot War Memorial
The grant bid was due to go in in December. The list of names will be needed for the works
Resolved not to sandblast the pole and cross. Cllr PS proposed, Cllr NF seconded; all in favour.
Action Cllr PS to ask Tim for names.

14.3 To receive an update on funding for the emergency plan and for a defibrillator in Stowell.
See item 17/06.3

14.4 To approve funds for the resurfacing of the Church/Rudge Lane footpath – now identified as the School footpath project. See Item 17/12

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14.5 Further to the production of a Parish Footpaths and History

With no clerk it is difficult to take on any more.

Resolved to look for volunteers to take this on. See minutes of November 10th Item 16/79.4

Action Cllr DN to put in newsletter.

14.6 To set a date for the Village Clean Up

The preferred date is Saturday March 11th (with second option of Saturday March 18th). In addition to local residents, the Canals and Rivers Trust and attendees of the Canals Forum will be invited as will Oare School. Refreshments will be served at Wilcot Village Hall small room afterwards. This will fall after the Big Village Tidy Up that Wiltshire Council and Keep Britain Tidy are promoting for March 4 and 5th.

Action Cllr DW to complete risk assessment Cllr RF to distribute equipment and ask to arrange for more is needed. 6 Hi Vis Vests are part of the order for the SSE grant

14.7 To set a date for the Village Walk

Village Walk will take place on St George's Day, Sunday April 23rd to see the Huish Hill/Gopher Wood bluebells.

Action Cllr DW to update poster for noticeboards in advance and will lead the walk.

17/15 **Planning Applications**

To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)

17/15.1 Applications: 16/12121/OUT Hare Street Wilcot Wiltshire SN9 5NN, Proposed development, Outline application for residential development of 4 number. detached custom/ self-build dwellings.

Resolved for a separate public meeting on this application at Oare Village Hall on Wednesday January 25th at 7-30pm. Cllr RF proposed, Cllr CB seconded; all in favour.

17/16 **Policies review**

- [Standing orders \(part one\) Nov 2013](#)
- [Standing Orders \(Part Two - Financial Regulations\) Feb 2014](#)
- [Wilcot and Huish Parish Council Disciplinary Policy Nov 2013](#)
- [Wilcot and Huish Parish Council Equal Opportunities Policy Nov 2013](#)
- [Wilcot and Huish Parish Council Expenses Policy Nov 2013](#)
- [Wilcot and Huish Parish Council Grievance Policy Nov 2013](#)
- [Wilcot and Huish Parish Council Publication Policy Feb 2014](#)
- [Wilcot and Huish Parish Council Sickness and Absence Policy Nov 2013](#)
- [Wilcot and Huish Parish Council Vexatious Correspondence and Complaints Policy Feb 2014](#)

Standing order part one 9.8 needs changing check WALC updates. Blood Borne Virus section needs adding to health and safety. Policies will be reviewed as needed. Other than these changes these policies were adopted by the PC.

Action Cllr DW to forward details of BBV. Cllr DN to update policies.

17/17 **Correspondence**

Clerks correspondence report was circulated to Councillors by email and is available by request. The Police and Crime Commissioners consultation re precept increase was also circulated. BT consultation Oare telephone box has been used five times in the past year and it is in a "not spot". No interest shown by residents so no action will be taken to prevent its removal by BT.

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17/18 **Exchange of information**

Minutes of the canals meeting were circulated before the meeting.
Cllr DW mentioned the Our Community Matters future planning event Jan 19th.

16/84 **Dates and times of meetings**

- 25 Jan 2017- Planning
- 7 March – this date is likely to change
- 5 April Parish Meeting
- May 4 election
- May 10th Annual meeting of the parish council

Planning Committee Meetings will be held as required.

The meeting closed at 21.30.

Signed _____ Dated _____