

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Minutes of the meeting of Wilcot and Huish (with Oare) Parish Council
at Oare Village Hall
on Wednesday 22 March 2017

Present:

Councillors: Mrs D. Nix (Chair), Mr C. Bartlett, Mrs N. Fleet, Mr R. Fleet, Cllr P Oatway, Mrs B. Lawson, Mrs P Smith and Miss D Wilson.

17/26 **Apologies for absence**

Mr L Giddings

17/27 **Declarations of interest on any agenda item to be discussed**

Item 17/36.7 Cllr Richard Fleet, Cllr Nicky Fleet, Cllr Prue Smith

Item 17/36.5 Cllr Chris Bartlett

Item 17/36.4 17/01967/FUL Cllr Prue Smith

17/28 **To agree the minutes of the meeting of 25 January 2017**

Resolved: to approve and sign as a true record the minutes of the meetings of the Parish Council on 25 January 2017. Proposed Cllr RF; Seconded Cllr CB; All in favour. Request for a link to the comments be placed on the Parish Council website. **Action** Cllr DW.

17/29 **Chairman's Announcements**

The Chair wished to remind Cllrs if you wish to stand again the form is available via the Parish Council website deadline 4pm April 4th.

17/30 **Public question time**

None presented.

17/31 **Budget and monitoring**

31.1 Cllr NF reported on budget circulated at the meeting. **Resolved** to accept. Proposed CB; Seconded RF; All in favour.

31.2 To pay: Village Halls, the hours of hire were monitored. Recommended that Wilcot Village Hall is paid £59 and Oare Village Hall £140. Other items: Messenger Newsletter £50, Pewsey toilets £50, grant to PCAP £150, repair of SID £49 approx, Huish replacement defib pads £63.60, internal auditor £20. **Resolved** to make these payments as described. Proposed Cllr NF; Seconded Cllr PS; All in favour.

PCCs: Andrew Wray has sent invoices for 2015 Wilcot cemetery cut of £250 and for 2016 £150. **Resolved** to make these payments as described. Proposed Cllr NF; Seconded Cllr PS; All in favour.

Huish Grass cutting budgeted for £110 and Oare £160. It was **Resolved** to make these payments. Proposed Cllr DN; Seconded Cllr CB; All in favour.

A Grants policy was presented and reviewed for use going forward. It was agreed that with minor changes it was fit for purpose. **Resolved** that this policy be included with the payments above to PCCs to be followed for requests for contributions going forward to inform the transparency of Parish Council payments. Proposed Cllr DW; Seconded Cllr BF; All in favour. **Action** Cllr DW: A copy to go on website as well under documents. The Chair thanked Cllr NF for her work on this item.

17/32 **Clerk's Report**

The Clerk's report was circulated to Cllrs and is available on request. **Action** an electronic copy to go to the clerk Cllr DN.

17/33 **To receive an update on Clerk Recruitment**

WILCOT and HUIISH (with OARE) PARISH COUNCIL

The Chair introduced Sidonie Spanswick who has accepted the position of Clerk for 5 hrs a week for a probationary period of 6 months and subject to references. **Resolved** that we offer the post detailed above. Proposed Cllr DN; Seconded Cllr BF; All in favour.

WALC have a Clerk training course next Tuesday March 28th that we hope Mrs Spanswick can attend at the cost of the Parish Council. The new Clerks start date will be Monday 28 March. It was Agreed that the Parish Council retain finance with Cllr NF so she can show Mrs Spanswick the finance and audit process. A new laptop and printer will be provided to the new Clerk purely for the work of the Parish Council. **Resolved** to allow £600 for this equipment. Proposed Cllr RF; Seconded Cllr DN; All in favour. **Action** Cllr CB will acquire.

17/34 **To receive an update on Oare School Traffic issues**

The Chair referred to information received from the Oare School Governor about traffic chaos outside school. Mr Dan Flach, Governor and the Parish Council Chair did a walk about to look at possible options. Oare School is at its lowest number on roll for some years but parking and dropping off children remains an issue. Options are the playing field has green plascrete put down for teachers parking or install a second pull in. The school has not produced an up to date travel plan since they were asked to do so last April. There may be one from 2012 and before any options can be seriously considered by Wiltshire Council officers this needs updating. The School have offered to support the Pathway Improvement Grant Scheme (PIGS) for the footpath improvements from Rudge Lane to the Church, which is for their benefit. Unfortunately some parents are not taking care, considering neighbours or emergency access when parking. It is Proposed that this Parish Council contacts Dorset and Wiltshire Fire Service who have previously offered to talk to the groups about the importance of access for emergency vehicles. **Action** for DW/Clerk.

17/35 **To receive an update on the Dog Poo in the bin Wilcot Green**

There is a Bin used for Dog Poo on the green lane by the play area. It is property of Wiltshire Council who empty it. Could Parish Council ask if it could be moved to an area in the shade where it will be less smelly? The Parish Council could ask the Parish Steward to relocate it on his job sheet and report the issue on My Wiltshire App. **Action** Cllr DW/Clerk

17/36 **Project Update**

36.1 To receive an update on village gateways project

Area Board has ratified this funding for the Community Area Transport Group (CATG) with a Parish Council contribution for village that was £500 and is now £400.

36.2 To receive an update on the repairs to Wilcot War Memorial

Wilcot War Memorial first round grant application has just gone in thanks to Cllr BF. The plan is to dismantle it, remove it from the site, repair but not clean, replace on new plinth and redo engraving. Thanks to Cllr PS for the updated quote.

36.3 To receive an update the defibrillator in Stowell and resilience equipment funded by SSE

Stowell Defibrillator is on order and we are awaiting delivery from the community Heartbeat Trust in the next few weeks. The Farms Preferred electricians have given us a quote to install it and also to PAT test the other 3 units. The generator is on order but may take 10 weeks to arrive. All other equipment has arrived. All that remains is to photograph and report back to the funder once all is installed. **Action** Cllr DW

36.4 To receive an update and approve funds for the resurfacing of the Church/Rudge lane footpath

The Parish Council Chair has received a quote from the landowners preferred supplier. Labour is £2450 which he has agreed to fund and the Parish Council is to fund £600 for plant hire and £520 for materials. The PIGS grant can cover up to 50% so Parish Council would fund other half- £560. The landowner has already cut back the hedge to widen this footpath in preparation for this work. **Resolved** to make this amount available for this project. Proposed Cllr RF; Seconded Cllr NF; All in favour.

WILCOT and HUIISH (with OARE) PARISH COUNCIL

36.5 To receive an update and approve funds for the works on the road verge by the canal at Wilcot

Cllr RF sent around a plan for the works to the farm manager and we are waiting for him to get prices for materials for plant hire. Labour will be donated by the farm.

36.6 To receive an update on the Village Clean up March 11th

Oare had seven people who collected seven bags. Wilcot had 8 plus people who collected 12 plus bags. Wilcot also reported fly tipping in the Parish to Wiltshire Council.

36.7 To receive an update on repairs to Wilcot Village Hall.

Cllr PS has done plans and quotes and the committee will apply for Heritage Lottery funding for phase one. At a meeting last week it was agreed to send out a village flyer for an open day at end of April to decide how interested residents are. This will inform if it is just to apply for roof repairs £40 to £50k or for a full refit for £80 to £100k with disabled toilets etc. last redone 30 years ago. To gain grants the Hall Committee needs to demonstrate local support and raise at least a fifth of the amount

17/37 **Planning Applications**

To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)

37.1 Planning application 17/01285/FUL extension at Hathersage in Oare.

Objection - This seems excessive extension that is not sympathetic within a conservation area.

37.2 Planning application 17/01577/FUL replacing existing windows and doors to kitchen area at the Coach House, Wilcot.

No Objection

37.3 Planning application 17/12275/FUL proposed tennis court with associated fencing at Highleaze House Oare.

No Objection providing it does not have flood-lighting included.

37.4 Planning application 17/01967/FUL skylight at Paradise Cottage, Wilcot.

No objection

17/38 **Planning Enforcement**

Resolved to discuss in confidence. Proposed Cllr DN; Seconded Cllr RF; All in Favour.

17/39 **Correspondence**

Clerk's correspondence report was not circulated as it was not available.

17/40 **Exchange of information**

Next canals meeting proposed for May 18th Wootton River Hall 6pm. **Action** Cllr DW

Agreed the bags of compost in Wilcot are for the War Memorial – 4 bags- and the rest to be given to the childminders group.

17/41 **Dates and times of meetings**

- 5 April Parish Meeting at Wilcot Cricket pavilion
- May 4 Unitary and Parish Elections
- May 10th Annual meeting of the Parish Council in Oare Village Hall

Planning Committee Meetings will be held as required.

The meeting closed at 21.55.

Signed _____ Dated _____