

WILCOT and HUISSH (with OARE) PARISH COUNCIL

**Minutes of the Annual Meeting of Wilcot and Huish (with Oare) Parish Council at Oare Village Hall on
Wednesday 27st June 2018**

**Present: Councillors: Mrs D. Nix (Chair), Mr C. Bartlett, Mrs N. Fleet, Mr R. Fleet, Miss D Wilson, Ms P
Smith, Mrs S Spanswick (Clerk)**

Item #	Item	Action
18/34	To receive apologies for absence Councillor Paul Oatway	
18/35	To receive declarations of interest Chair D. Nix Item 38.1	
18/36	To agree the minutes of the meeting on the 1st of May 2018 Resolved to agree the minutes of the previous meeting. Proposed: Cllr DW: Seconded Cllr RF: all in favour.	
18/37	Public question time Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent, in writing to the Parish Clerk at least 3 days prior to this meeting in order for a full response to be made available None present.	
18/38	Matters Arising- Chair Dee Nix wanted to note that the Parish Council has made several steps to comply with the recent GDPR changes. If the Parish Council do require a Data Protection Officer, it will look to PCAP for this. Cllr DW has created a Policy and Procedure document which will be available to view on the Parish Council website.	DW
18/39	Planning Applications and Enforcement To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8) 38.1 Installation of artificial grass surface to replace grass playground, Oare School, 18/04906/FUL: Resolved: No objection on the basis that it doesn't set a precedent for everyone in the conservation area, however we have taken into account the needs of the school. Proposed: Cllr RF: Seconded Cllr NF: all in favour	
18/40	To discuss the Annual Audit and Internal audit The clerk explained that as the council has a turnover of £25,000 or less the council is exempt from completing a full external audit. The Parish council have carried out an internal audit. The council RESOLVED to complete the external audit exception certificate. Proposed: Cllr RF: Seconded Cllr CB: all in favour.	Clerk
18/41	Budget and monitoring report 40.1 To authorise the payment of invoices due 40.2 To receive the budget and monitoring report for May Budget and monitoring report circulated to all councillors	
18/42	Project updates 41.1 Update on potential canal works in Wilcot Two quotes were presented in the meeting and the Parish Council would like to thank the two organisations for the time taken to prepare these.	DW

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	<p>As both quotations were for over £17,000 it was agreed that it would not be possible to go ahead with the works as quoted. Firstly, the Parish Council could not afford this level of expenditure. Secondly, the benefit to the residents of the Parish would be very insignificant compared to the cost and that those who would benefit the most would be those using the canal and who do not make any contribution to Parish Council funds, not those living in the Parish.</p> <p>Cllr DW suggested that we do a section at a time to spread the costs. The councillors discussed how important it is to protect the tree roots. Proposed: To request quotes for installation of a wooden fence around the tree. Proposed: Cllr RF: Seconded: DW: all in favour. Cllr Wilson to get a quote for this work.</p> <p>41.2 Update on War Memorial restoration Cllr P Smith updated the Parish Council on the project, having received two quotes for remedial works which would better meet the stipulations of the conservation officer and War Memorials Grant Scheme. An application for a grant had been made to the latter organisation. Cllr Smith to monitor the grant application.</p>	PS
18/43	<p>To review and discuss the Parish Councils new grant application form The Clerk has produced a new grant application form. The applications will be considered on a case by case and will be judge on its merits and benefits to the community. The application is available on the parish website.</p>	
18/44	<p>Rights of Way To discuss the obstruction of rights of way by commercial vehicles and reports of significant deterioration to many footpaths, styles and gates in the Parish. The clerk will speak to the Rights of Way Officer, Richard Broadhead to ask him for 2 copies of the definitive map to facilitate the work of the Parish Council.</p>	Clerk
18/45	<p>Speedwatch Plea for volunteers in Wilcot and Oare Unfortunately, no members of the public attended but if there is anyone who would like to volunteer please contact the Clerk for more information.</p>	
18/46	<p>Parking issues Oare School The Headteacher of Oare school and Chair Dee Nix have discussed the issue of parking outside of the school and the danger this causes as well as the inconvenience to the members of staff at the school. The Parish Council would like to ask the residents for their support in funding a "Children playing" sign.</p>	DN
18/47	<p>Clerks Report Update on Clerk's current action-Circulated to all councillors</p>	
18/48	<p>Clerks Correspondence Clerk has submitted important correspondence as it arises to all Councillors, a list can be obtained on request</p>	
18/49	<p>Exchange of information There will be no trains from Pewsey to London, July to August. Cllr DW would like to inform people that you can still commute to London via Andover or Swindon still. Cllr DW would also like to announce the new group PVRUG who will be able to influence the new train timetables in 2019 and 2020 and will hopefully help toward a better service.</p>	

Provisional Dates for Parish Council Meetings 2018/2019

Meeting type	Location
Parish Council 11 September 2018	Wilcot
Parish Council 27 November 2018	Oare

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Parish Council 22 January 2019	Wilcot
Parish Council 26 March 2019	Oare
Annual Parish Meeting	Oare
Annual Meeting of the Parish Council	Wilcot

Dates for Parish Events

1 st June <i>Parish History Meeting</i>	Oare Village Hall
20 th October <i>Parish History Meeting</i>	TBC

Parish Walks

Meeting Closed at 21:15

Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised

Signed _____ Dated _____