

# WILCOT and HUIISH (with OARE) PARISH COUNCIL

## Local Government Act 1972

Minutes of the Meeting of the Parish Council held at the Oare Village Hall,  
on Tuesday 26th March 2019 - at 7.30 pm

**Present: Councillors Dee Nix (Chair), Dawn Wilson, Richard Fleet, Nicky Fleet, Prue Smith, Chris Bartlett.**  
**Clerk Ruth Kinderman**

19/11	<p><b>To receive apologies for absence</b></p> <p>Councillor Paul Oatway</p>	
19/12	<p><b>To receive declarations of interest</b></p> <p>Cllr DN – 19/16.2 Cllr PS – 19/16.4 Cllrs RF and NF– 19/17.1 (hall hire)</p>	
19/13	<p><b>To agree the minutes of the meetings held on the 22<sup>nd</sup> January and 31<sup>st</sup> January 2019</b></p> <p>Cllr CB proposed, seconded by Cllr NF that these were an accurate record; all in favour and signed accordingly by Cllr DN.</p>	
19/14	<p><b>Announcements from the Chair</b></p> <p>Cllr DN reported that the contact details for the NSI account need updating. It was accordingly resolved that Cllr NF would complete and submit the forms in her position as RFO which was formally ratified by the Parish Council on 22<sup>nd</sup> January (19/07.1)</p> <p>Clerk advised that a TCA had just been received and would be discussed as item 16.4</p>	NF
19/15	<p><b>Public question time</b></p> <p>Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent in writing to the Parish Clerk at least 3 days prior to this meeting in order for a full response to be made available.</p> <p>No residents attended the meeting and no communications had been received by the Clerk.</p>	
19/16	<p><b>Planning Applications and Enforcement</b></p> <p>To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>16.1 Appeal against refusal of 18/05366/FUL Cocklebury Farm Proposal: Conversion of two stable buildings into three units of holiday accommodation; use of land for the stationing of shepherd's huts (maximum of 4); associated parking. <b>Response had been submitted as agreed (19/06.2) to the Planning Inspectorate on 25<sup>th</sup> January. Outcome awaited.</b></p> <p>16.2 Application 19/02255/TCA 1 Portway , Cold Blow, Oare, Wiltshire SN8 4JJ Proposal: To fell one beech tree Comments by 27<sup>th</sup> March</p>	

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	<p><b>It was agreed to submit 'no objection'.</b></p> <p>16.3 Application 19/01968/FUL Clon Moyle, 28 Wilcot Green, Wilcot, SN9 5NS Proposal: Creation of a single off-road car parking space to the side of the property. Comments by 15<sup>th</sup> April</p> <p><b>It was agreed to object; Clerk to draft a response for approval via email.</b></p> <p>16.4 Application 19/02944/TCA 49 Wilcot Proposal: Fell one sycamore, one ash and one hawthorn tree Comments by 12<sup>th</sup> April</p> <p><b>It was agreed to submit a no objection with the proviso that the trees were replaced with some sort of vegetation to reduce the visibility of the existing shed from the road.</b></p>	<p>RK</p> <p>RK</p> <p>RK</p>
19/17	<p><b>Budget and monitoring report</b></p> <p>17.1 To authorise the payment of invoices due - Wilcot Village Hall Hire</p> <p>The village hall committee had submitted an invoice for £98 for the use of the hall by the parish council this financial year; Cllr CB proposed that this be paid, seconded by Cllr DN, all in favour.</p> <ul style="list-style-type: none"> <li>- Two defibrillator batteries</li> <li>- Defibrillator pads (two sets)</li> </ul> <p>Cllr RF proposed, seconded by Cllr CB that the payments for defibrillator consumables be approved for the Oare and Wilcot machines; all in favour.</p> <p>Cllr DW reported that batteries have a life of five years and pads have a life of two. Similar expenses can be expected for Huish and Stowell within the next twelve months. In the longer term, the defibrillator cabinet at Oare needs replacing and that and the Huish machine would benefit from a roof for protection from the elements.</p> <p>It was agreed to incorporate these expenses into the budget in the future.</p> <p>Cllr DN thanked Cllr DW for looking after all four defibrillators and submitting the weekly reports.</p> <p>17.2 To receive the budget and monitoring report Cllr DN thanked Cllr NF for circulating the updated report; the bank statement was also available for perusal at the meeting. Clerk will append the updated report to the minutes in future.</p> <p>17.3 To adopt updated Financial Regulations Clerk had amended the most recent NALC model as appropriate and circulated for comments; Cllr DW proposed that these be adopted; seconded by Cllr RF and all in favour. Final document to be posted on website.</p>	<p>NF/DW</p> <p>RK</p> <p>RK/CB</p>
19/18	<p><b>Project updates</b></p> <p>18.1 Update on CATG/Highways meeting in Wilcot Jan 16<sup>th</sup> and CATG meeting on March 6<sup>th</sup></p> <p>Cllr CB reported that round concrete planters would be acceptable to Highways as a solution to preventing parking. Maintenance of the planting and local opposition to the aesthetical appearance were noted as downsides to this idea. Clerk to contact Unitary Cllr PO to pursue the original proposal of bollards with reflectors.</p>	<p>RK</p>

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	<p>Cllr CB reported that the CRT had proposed a team of volunteers to patch up the area used for parking. Problems which need to be addressed by the CRT include increased quantity and decreased quality of canal traffic, both of which generate income for the CRT but cause the crowded conditions; it was noted that there were more than fifty boats between Wilcot and Pewsey Wharf on one day before Christmas.</p> <p>The lack of sufficient visitor moorings in Wilcot was noted.</p> <p>It was noted that Good Friday may cause extra problems due to the Devizes-Westminster canoe race.</p> <p>Clerk to write to Marlborough College and Dauntsey's to request considerate parking when meeting school canoeists and to point out that Pewsey Wharf is the local facility provided for this.</p> <p>Clerk to contact Mark Stansby to pursue white lines on the approaches to the bridge and on the bridge.</p> <p>Clerk to contact Richard Dobson to pursue the verge asset transfer.</p> <p>It was agreed that taking surveys would not violate GDPR as only boat numbers would be collected with no personal data recorded.</p> <p>Cllr DN to confirm date of next area CRT meeting (23<sup>rd</sup> May?)</p> <p><b>18.2 Update on War Memorial restoration – start date</b></p> <p>Cllr PS reported that the mason now plans to start work in the first week of May; the work is scheduled to last two weeks. Clerk to write and emphasise the importance of not delaying the work any further, due to the August 8<sup>th</sup> deadline for claiming the grant monies, once the work is complete. Cllr PS will liaise with the mason next week to obtain the required consents from Pippa Card, Conservation Officer.</p> <p><b>18.3 Update on History Project</b></p> <p>It was agreed to provide a full update, with display boards, at the Annual Parish Meeting on 30<sup>th</sup> April.</p> <p>Cllr DN to have training session with Cllr CB for uploading information to the history website.</p> <p><b>18.4 Litter-picking</b></p> <p>The Wilcot annual litter pick on 23<sup>rd</sup> March had produced four sacks of rubbish, which had been collected from the village hall by Street-scene as usual; Clerk had been advised that the Great British Spring Clean had not been publicised or encouraged by Wiltshire Council this year due to the recent chemical incidents in Salisbury and Amesbury.</p> <p>The Oare litter pick had also generated four sacks of rubbish. Cllr DN expressed her gratitude to all volunteers who took part in these efforts.</p>	<p><i>RK</i></p> <p><i>RK</i></p> <p><i>RK</i></p> <p><i>DN</i></p> <p><i>RK</i></p> <p><i>PS</i></p> <p><i>DN/CB</i></p>
<p>19/19</p>	<p><b>Clerks Report</b></p> <p><b>19.1 LGBCE</b></p> <p>Response in support of the draft proposals had been submitted and acknowledged.</p> <p><b>19.2 The Green Sward - replacing the gate</b> - ownership</p> <p>Clerk confirmed that the Green Sward is already registered as common land under that name. Once ownership is ascertained, the rotten gate can be replaced.</p> <p><b>19.3 Footpaths 2026 – Cocklebury Lane</b></p> <p>Clerk has seven witness statements to date; it was agreed to proceed with the</p>	<p><i>RK</i></p>



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cost £200 for ten – Clerk to check), Cllr NF seconded and all in favour.	
Traffic Orders have been issued for 7 <sup>th</sup> -31 <sup>st</sup> May, during which time the western end of Marlborough High Street is closed for maintenance. It was agreed that the Clerk would challenge the proposed diversion route (A345 – Oare - Pewsey – Vale Road – Wilcot – C8 to Devizes – A361 – Beckhampton – A4). Clerk to contact Traffic Orders and ‘cc’ Cllr Oatway.	<i>RK</i>
It was agreed that Wilcot would enter the Best Kept Village competition; entries to be submitted by 22 <sup>nd</sup> April.	<i>RK</i>

## Provisional dates and times of next meetings 2019

<b>Annual Parish Meeting Tuesday 30<sup>th</sup> April 2019</b>	Oare
<b>Annual Meeting of the Parish Council 14<sup>th</sup> May 2019</b>	Wilcot

Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Meeting closed at 9.45pm**

**Bank transactions 2018-19**

**Lloyds current account**

Date	Details	Description	Deposits	Withdrawals	Balance
06/04/2018		Cash at bank - 6 April 2018			8616.07
18/04/2018	Cheque		650.00		9266.07
25/04/2018	BGC	Precept - Wilts Council	7205.39		16471.46
03/05/2018	447	Clerks Salary (April)		232.68	16238.78
15/05/2018	446	CATG Grant		400.00	15838.78
07/06/2018	449	Clerks Salary (May)		232.68	15606.10
26/06/2018	450	Wessex Print Centre (Newsletter)		34.02	15572.08
02/07/2018	451	Wilcot Village Hall (grant for toilets)		1500.00	14072.08
03/07/2018	453	Clerks Salary (June)		232.68	13839.40
13/07/2018	443	WALC subscription		232.85	13606.55
07/08/2018	456	Came & Co (insurance)		313.47	13293.08
15/08/2018	458	Charlton Baker (Accountancy)		147.00	13146.08
15/08/2018	457	Rushall PC (Speed Indicator Device)		220.00	12926.08
17/08/2018	455	C Bartlett (web hosting)		95.93	12830.15
17/08/2018	460	C Bartlett (repairs to laptop)		220.00	12610.15
04/09/2018	454	Clerks Salary (July)		232.68	12377.47
17/09/2018	463	PCAP		150.00	12227.47
18/09/2018	464	N Fleet (war memorial plants)		75.16	12152.31
24/10/2018	FPI	CPRE (best kept village award)	60.00		12212.31
04/10/2018	461	Oare Village Hall (hire 2017/18)		165.00	12047.31
06/12/2018	459	Dee Nix (ICO registration fee)		40.00	12007.31
06/12/2018	465	Dee Nix (replacement for cheques 409 & 445)		57.80	11949.51
06/12/2018	FPO	PKF Littlejohn LLP (Audit)		48.00	11901.51
17/12/2018	FPO	Oare Village Hall (Grant)		1500.00	10401.51
17/12/2018	FPO	PCAP (grant for razer chair)		100.00	10301.51
31/01/2019	FPO	Clerk's Salary (Jan)		142.95	10158.56
22/02/2019	FPO	Grant to Wilcot PCC		400.00	9758.56
28/02/2019	FPO	Clerk's Salary (Feb)		142.75	9615.81

Account balance shown on bank statement issued 15-3-2019

**9615.81**

**2018-19 payments made to date**

Cheque date	Details	Description	Amount
15/05/2018	446	CATG Grant	400.00
03/05/2018	447	Clerks Salary (April)	232.68
01/05/2018	448	Void	
05/06/2018	449	Clerks Salary (May)	232.68
19/06/2018	450	Wessex Print Centre (Newsletter)	34.02
27/06/2018	451	Wilcot Village Hall (grant for toilets)	1500.00
27/06/2018	452	Cancelled	
27/06/2018	453	Clerks Salary (June)	232.68
01/08/2018	454	Clerks Salary (July)	232.68
01/08/2018	455	C Bartlett (web hosting)	95.93
01/08/2018	456	Came & Co (insurance)	313.47
01/08/2018	457	Rushall PC (Speed Indicator Device)	220.00
07/08/2018	458	Charlton Baker (Accountancy)	147.00
07/08/2018	459	Dee Nix (ICO registration fee)	40.00
09/08/2018	460	C Bartlett (repairs to laptop)	220.00
11/09/2018	461	Oare Village Hall (hire 2017/18)	165.00
11/09/2018	462	Andrew Rae (Audit)	20.00
11/09/2018	463	PCAP	150.00
11/09/2018	464	N Fleet (war memorial plants)	75.16
11/09/2018	465	Dee Nix (replacement for cheques 409 & 445)	57.80
06/12/2018	Online	PKF Littlejohn LLP (Audit)	48.00
17/12/2018	Online	Oare Village Hall (Grant)	1500.00
17/12/2018	Online	PCAP (grant for razer chair)	100.00
29/01/2019	Online	Clerk's Salary (Jan)	142.95
22/02/2019	Online	Grant to Wilcot PCC	400.00
22/02/2019	Online	Grant to Wilcot PCC	400.00
28/02/2019	Online	Clerk's Salary (Feb)	142.75