

# WILCOT and HUIISH (with OARE) PARISH COUNCIL

## Local Government Act 1972

Minutes of the Annual Meeting of the Parish Council held in the Wilcot Village Hall  
on Tuesday 18<sup>th</sup> May 2021 at 8.00 pm

**Present:**

Parish Councillors Dee Nix, Dawn Wilson, Richard Fleet, Nicky Fleet, Prue Smith and Jamie Ede  
Clerk Ruth Kinderman

21/28	<p><b>To receive apologies for absence</b></p> <p>Unitary Councillor Paul Oatway</p>	5 mins
21/29	<p><b>To elect a Chairman for 2021/2022</b></p> <p>Cllr RF proposed that Cllr DN take the chair for 2021/2022. Seconded by Cllr DW, no objections.</p>	
21/30	<p><b>To elect a Vice-Chairman for 2021/2022</b></p> <p>Cllr NF proposed Cllr DW as Vice-Chair; seconded by Cllr PS, no objections.</p>	
21/30-1	<p><b>Additional item - To re-appoint Cllr NF as Responsible Finance Officer (RFO)</b></p> <p>Cllr DW proposed that as Cllr NF was content to continue, she be re-appointed as RFO; seconded by Cllr PS, all in favour.</p>	
21/31	<p><b>To sign Declarations of Acceptance of Office</b></p> <p>Declarations of Acceptance of Office were signed accordingly.</p>	
21/32	<p><b>To receive declarations of interest</b></p> <p>None.</p> <p>Clerk to send link to the Register for new members to complete, and re-elected members to check, their entries.</p>	
21/33	<p><b>To agree the minutes of the meeting on 30<sup>th</sup> March</b></p> <p>Cllr DW proposed that these be approved as an accurate record; seconded by Cllr NF, no objections. Cllr DN signed these minutes and all those outstanding due to non-physical meetings.</p>	
21/34	<p><b>Public question time</b></p> <p>No residents were present and no representations had been received.</p>	
21/35	<p><b>Planning Applications and Enforcement</b></p> <p>To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>23.1 Application: PL/2021/0356321/01843/FUL THE VICARAGE, WILCOT, PEWSEY, SN9 5NS Proposal: Bay tree - reduce 2m and shape Comments by 29<sup>th</sup> April It had been agreed by email that there was no objection to this proposal.</p>	

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21/36	<p><b>To Receive the Budget and monitoring report</b></p> <p>36.1 To note invoices paid since the last meeting in accordance with Fin Regs Appendix          - Clerk's salary April £191.48          - Charlton Baker fee £12.50</p> <p>36.2 To note direct debit arrangements with Charlton Baker – payroll services          A Direct Debit had been set up at the request of Charlton Baker and the fee will now be paid monthly rather than quarterly.</p> <p>36.3 To receive grant application from Pewsey Vale School PTA          It was agreed to make an exception to the grant policy due to the fact that children from this parish attend Pewsey Vale School. The PTA had succeeded in raising sufficient funds for its outdoor covered area but now needed help with the purchase of seating. Further to consideration of the overall grant budget of £1000.00 for 2021/22, Cllr JE proposed that £200.00 be granted to PVSPTA. This was seconded by Cllr DW and all were in favour.</p> <p>36.4 To accept quotations for installation of defibrillator cabinets at Huish and Oare          After due consideration of quotes provided by three suppliers, Cllr RF proposed that the quotes from Fishlock and Dyer be accepted for both cabinet replacement jobs, totalling £318.00 plus VAT, to include making a cover for the Oare cabinet. Seconded by Cllr DN, all in favour.</p> <p>36.5 To approve invoices due          -The annual payment of £300.00 is now due for SID; cf item 20/37.3          -The insurance premium is due on 10<sup>th</sup> June. Clerk reported the cheapest quote provided by Came&amp;Co, and noted the premiums paid by neighbouring parishes for comparison. All agreed that the renewal quote of £399.22, including tax and administration fee, was reasonable and Cllr DW proposed that it be accepted, seconded by Cllr RF and all in favour.          -It was noted that the Clerk will require printer ink for forthcoming Rights of Way evidence statements.</p> <p>36.6 To approve Certificate of Exemption          36.7 To approve AGAR Section 1 Governance Statement          36.8 To approve AGAR Section 2 Accounting Statements          These items carried forward to the next meeting.</p>	<p>RK</p> <p>RK</p>
21/37	<p><b>Project updates</b></p> <p>37.1 Peall's Wood          Eleven statements of evidence of prior use of the paths have been collected; it was noted that the land had been granted as an amenity to the parish by former owner Oscar Peall. Cllr NF proposed that the parish council proceed with applying for a Definitive Map Modification Order (DMMO); seconded by Cllr PS and all in favour.</p> <p>37.2 Speeding – speed surveys          Clerk and Cllr DN had agreed location for Oare; Clerk to send criteria to Cllr RF for location in Wilcot to be agreed so that both applications can be submitted to Richard Rogers simultaneously.</p> <p>37.3 Verges          Item to be carried forward; photos of bad damage to be sent to Clerk.</p> <p>37.4 To resolve support for Walkers are Welcome (WAW) and Itineraries project</p>	<p>RK</p> <p>RK</p> <p>All</p>

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	<p>It was agreed that parking within the Vale is an increasing problem, and that an attempt to control where walkers park their vehicles is to be encouraged. Cllr NF suggested that walkers could be encouraged to park in the larger villages or towns and take a bus to their chosen beauty spot; Cllr DW said that the Back Buses Better fund may enable an improved Connect2 bus service and that she and Richard Rogers are working on an application. Cllr PS proposed that this parish council support the Walkers are Welcome initiative in order to manage visitors to the Vale and to help the Pewsey Vale Tourism Partnership (PVTP) attain WAW accreditation. Seconded by Cllr NF, no objections.</p> <p>37.5 Website hosting arrangements</p> <p>It was agreed that the Clerk and Cllr DN should draft a simple contract in order to formalise the parish council's working relationship with Chris Bartlett now that he is no longer a councillor. Cllr RF proposed a vote of thanks for all that Chris did during his time as a councillor; endorsed by all.</p>	<p style="text-align: right;">RK</p> <p style="text-align: right;">RK/DN</p>
<p>21/38</p>	<p><b>Clerk's Report</b></p> <p>38.1 Canal parking project Clerk to arrange a meeting to discuss how to proceed with the banking up and creation of passing places.</p> <p>38.2 WILC3 Clerk is due to meet Stephen Leonard, Senior Rights of Way Officer, to discuss the state of this footpath and address the lack of signage, the unauthorised re-routing and the electric fences.</p> <p>38.3 Hare Street/Cross Hayes to include white lining at Wilcot canal bridge Richard Dobson has confirmed that the white lining on the bridge will be done when the painting team is at Cross Hayes as discussed at the Annual Parish Meeting preceding this meeting.</p> <p>38.4 Huish ditch clearance It was agreed to obtain two further quotes as the appointed contractor has failed to complete this task.</p> <p>38.5 Correspondence - Clerk had liaised with the Rough Sleepers Team about the occupancy of the hut along the canal tow path. Cllr RF confirmed that it appears the occupant has moved on. - A query had been received about new fencing preventing residents from walking around the base of the Giant's Grave, parallel with WILC18. It was agreed to consider applying for a DMMO; the parish boundary bisects this route so cooperation with Pewsey Parish Council will be necessary.</p>	<p style="text-align: right;">RK</p> <p style="text-align: right;">RK</p> <p style="text-align: right;">RK</p> <p style="text-align: right;">RK</p>
<p>21/39</p>	<p><b>Exchange of information</b></p> <p>Cllr DN reiterated her thanks for Chris Bartlett's past service as a councillor. Cllr DW gave a PCAP update; most activities are back up and running. The Devizes Gateway railway station is progressing, with Atkins and Network Rail now involved in planning, among others. Community First Responders (CFRs) who cover both Pewsey and Tidworth now have access to two Raiser chairs, after sufficient funding, matched by SWAST, has enabled a second one to be purchased for the Tidworth Community Area.</p>	

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Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

## **Provisional dates and times of next meetings 2021/2022**

Planning Meeting – Oare Village Hall	Tuesday 8 <sup>th</sup> June