

# WILCOT, HUISH and OARE PARISH COUNCIL

## Local Government Act 1972

Minutes of the Meeting of the Parish Council held in the Oare Village Hall  
on Tuesday 14<sup>th</sup> September 2021 at 7.30 pm

**Present:**

Parish Councillors Dawn Wilson (chair), Richard Fleet, Nicky Fleet, Prue Smith, Kathryn Richardson, and Jamie Ede  
Clerk Ruth Kinderman

21/72	<p><b>To receive apologies for absence</b> Cllr DN; Unitary Councillor Paul Oatway.</p>	
21/73	<p><b>To receive declarations of interest</b> None declared.</p>	
21/74	<p><b>To agree the minutes of the meeting on 16th August</b> Cllr RF proposed that these be approved as an accurate record; seconded by Cllr PS, all in favour and signed by Cllr DW accordingly</p>	
21/75	<p><b>Public question time</b> No residents were present; no representations had been received.</p>	
21/76	<p><b>Planning Applications and Enforcement</b> To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>76.1 Application: PL/2021/07805 Oare House, Rudge Lane, Oare, Marlborough, SN8 4JQ Changes to an existing 0.11ha pond including the re-profiling of the existing area and a 0.25ha extension into the existing surrounding grass area; removal of 10 trees; erection of 170m of 1.5m high stockproof estate rail fencing; erection of two 12m x 1.2m curved metal bridges; construction of 340 sqm of hoggin path. Comments by 17<sup>th</sup> September.</p> <p>The Parish Council had no objection to the enlargement of the pond providing that the applicant will guarantee that there will be no detrimental effect on the water table in Oare and the other surrounding villages, notably on the water borehole at Huish. The Parish Council expressed disappointment that planning regulations had not been followed for this Grade 1 listed building and will expect action to be taken to redress any negative impact on the historical and archaeological significance of the site.</p>	RK
21/77	<p><b>To approve Documents Retention Policy</b> A final draft had been circulated to all councillors, noting the requirement to lodge copies of newsletters with the British Library. Cllr RF proposed that this policy be adopted, seconded by Cllr NF, all in favour.</p>	
21/78	<p><b>To receive Budget &amp; Monitoring Report</b> 78.1 To note payments made since meeting of 6<sup>th</sup> July Cllr NF had circulated the budget report and bank statement.</p> <ul style="list-style-type: none"> <li>- Clerk's salary July and August £404.42</li> <li>- Fishlock &amp; Dyer – this had not been paid due to uncertainty as to whether or not the canopy would be required.</li> <li>- Chris Bartlett website hosting £119.99</li> <li>- clerk printer ink and minute book £88.67</li> </ul>	

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	<p>- defibrillator pads £196.80          - Charlton Baker payroll fees- £25.00          - Wessex Print newsletters £55.00          - Chris Bartlett website domain name fee £60.00          78.2 To approve invoices due          - postage costs for Peall's Wood DMMO submission - £14.50</p> <p>Cllr DW said that new defibrillator pads would be required for the Stowell machine in December and the cost should be noted for the November meeting.</p> <p>78.3 To further discuss purchase of latest edition of Arnold Baker on Local Government Clerk reported that neither Woodborough nor Manningford parishes considered the book to be good value for money, as the subscription to WALC enables legal advice to be obtained when required. It was agreed that in the unlikely event that a copy should be needed, it could be borrowed free from a public library or from Pewsey Parish Council for a small payment. It was also agreed to ask Pewsey Parish Council for any old copy of which they may be disposing.</p> <p>Dispensations – Clerk explained that new dispensations to discuss the budget and precept should be applied for and distributed application forms accordingly. As the current Clerk had commenced her duties mid-electoral term and had not been authorised by this Parish Council to grant dispensations, it was agreed that the process should be recommenced. Cllr RF proposed that the Clerk be given the power to grant dispensations; seconded by Cllr JE, all in favour.</p>	RK
21/79	<p><b>Project updates</b></p> <p>79.1 Footpath audit          Several items were brought to the attention of the meeting; Clerk to add these to the list of complaints which have been received and reported during the summer. Clerk will write to all landowners at the beginning of October, drawing attention to their responsibilities with regards to keeping footpaths clear and stiles maintained. Councillors to send any relevant photographs and information by the end of September.</p> <p>79.2 Defibrillator cabinets – roof          It was agreed that Fishlock and Dyer should be asked to proceed with a canopy, but that something much smaller than that originally produced is required.</p> <p>79.3 Huish Lane reflectors/verge markers          Clerk had emailed directly to Highways and had also noted on the Parish Steward request sheet that the whereabouts of the verge markers be ascertained and that the steward is already aware of the need to install them along Huish Lane. As no response had been received from Highways, it was agreed to write to Wiltshire Councillor for Highways Mark McClelland explaining that this Parish Council had purchased these markers and would seek recompense if they could not be found or had been installed elsewhere. Alternatively, if the Steward is unable to install them, the Parish Council will arrange for somebody else to do so, chargeable to Wiltshire Council.</p> <p>79.4 Greensward – pond clearing activity          Only two girls from the parish had come forward following the request for volunteers, but the Group Leader (Paul Darby) is unable to run the activity on the day they are available. It was agreed that the Clerk should ask Paul to set a date for the activity and then advertise it more widely in the Pewsey Vale.</p> <p>79.5 Erosion to war memorial repairs</p>	<p>All/RK</p> <p>RK</p> <p>RK</p> <p>RK</p> <p>PS</p>

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	<p>Cllr PS had chased the work but had heard nothing further; Cllr PS to follow up before the weather deteriorates.</p> <p>79.6 Water pump It was agreed that the cost and storage of having a pump outweighed any likely benefit, especially as the Stowell Estate has its own pump and the Fire Service can be called upon in an emergency; this proposal put on hold for the time being.</p>	
21/80	<p><b>Clerk's Report</b></p> <p>80.1 WILC3 Clerk is to meet Stephen Leonard, Rights of Way Officer, at the Pound Lane end of the path on Thursday 23<sup>rd</sup> September at 10.00 am. Councillors to check diaries and join the meeting if possible.</p> <p>80.2 Canal-side parking and white lining It was noted that the road markings had been refreshed at Cross Hayes but that the 'SLOW' on the Prospect side had been overlooked. As requested, the painting team had also been to Wilcot canal bridge whilst in the area, but Cllr RF reported that they had put a white line on one side only of the bridge, and that the line did not extend as far as would be expected.</p> <p>80.3 White Hart – to approve response to Wiltshire Council Two drafts had been circulated by email of which Cllr DW proposed that the second be sent to Cllr Botterill; seconded by Cllr JE, all in favour. Cllr NF noted 'Stopping the Rot', an Historical England publication giving guidance for local authorities in working with owners to ensure the upkeep of listed properties.</p> <p>80.4 Website agreement with Chris Bartlett Clerk reported that Chris Bartlett does not wish to have a formal arrangement with the parish council.</p> <p>80.5 Litter bin on Wilcot Green Further to item 63.5, Clerk had ordered a free-standing bin and followed up its non-delivery. It appears that Idverde may have ordered, but not yet installed, a post-mounted bin in error; Clerk to pursue.</p> <p>80.6 Peall's Wood The application for a Definitive Map Modification Order has been submitted to Wiltshire Council.</p>	<p>All/RK</p> <p>RK</p> <p>RK</p>
21/81	<p><b>Exchange of information</b></p> <p>81.1 Verge cutting requests for PCAP PCAP wishes to notify Wiltshire Council of verges that must be prioritised for cutting should this year's weather patterns and the Covid-related disruption to regular routines be repeated another year. Councillors to inform Clerk of any verges that have caused safety issues for notifying PCAP by the end of September.</p> <p>Huish ditch – Chris Wheeler should have confirmed by now which day it will be done this week; Clerk to check tomorrow.</p>	<p>All/RK</p> <p>RK</p>

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Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

## Provisional dates and times of next meetings 2021/2022

Tuesday 9 <sup>th</sup> November 2021 – budget	Wilcot
Tuesday 11 <sup>th</sup> January 2022 - precept	Oare
Tuesday 15 <sup>th</sup> March 2022	Wilcot
Tuesday 17th May 2022 – Annual Parish Meeting to be followed by the Annual Meeting of the Parish Council	Oare

Meeting closed at 9.15pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_