

WILCOT and HUIISH (with OARE) PARISH COUNCIL

Local Government Act 1972

Minutes of the Annual Meeting of the Parish Council held in Wilcot Village Hall,
on Tuesday 14th May 2019 at 7.30 pm

Present: Councillors Dawn Wilson, Prue Smith, Richard Fleet, Chris Bartlett, Nicky Fleet
Clerk Ruth Kinderman
Wiltshire Councillor Paul Oatway *from 8.10 pm*

19/21	<p>To receive apologies for absence</p> <p>Cllr Oatway would arrive later due to other parish council meetings taking place this evening.</p> <p>Cllr Dee Nix.</p> <p>The police had been invited to the meeting but PC Butwell is currently on leave.</p>	
19/22	<p>Election of Chairman for 2019/2020</p> <p>Postponed to the next meeting.</p>	
19/23	<p>Election of Vice-Chairman for 2019/2020</p> <p>Clerk asked for nominations. Cllr NF proposed that Cllr DW be re-elected as Vice-Chairman, seconded by Cllr PS, no objections.</p> <p>Cllr DW took the chair for the remainder of the meeting.</p>	
19/24	<p>To receive declarations of interest</p> <p>Cllr PS – Item 28.3 - Planning application 19/02960/FUL - The Limes, Oare</p>	
19/25	<p>To agree the minutes of the meetings held on the 26th March 2019</p> <p>Minutes had been circulated by email; all had agreed that these were accurate and Cllr DW signed them accordingly.</p>	
19/26	<p>Announcements from the Chair</p> <p>None.</p>	
19/27	<p>Public question time</p> <p><i>Residents are welcome to make representations, answer questions and give evidence in respect of any item of business included in the Agenda. Any representations not to exceed 3 minutes. Matters outside the scope of this particular meeting should be sent in writing to the Parish Clerk at least 3 days prior to this meeting in order for a full response to be made available.</i></p> <p>A query had been received regarding the signage either end of Footpath 48. Clerk had acknowledged receipt and asked for further information; response awaited. Clerk had inspected the improvised signs (installed following the unexplained disappearance of the official ones) and advises that they are fit for purpose, although there does not seem to be a footpath sign at the northern end. Cllr RF advised that this sign is on the opposite side of the road. Clerk noted that the track is unadopted and therefore not parish council or Highways responsibility.</p>	

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	<p>Cllr RF reported that a resident had complained about tractor damage to the drain and verge at the Stowell turning from the C8. Clerk to pursue this once the Draycott crossroads soakaway is resolved.</p>	RK
19/28	<p>Planning Applications and Enforcement To review and provide feedback on new planning applications from Wiltshire Council (Town and Country Planning Act 1980, schedule 1, para 8)</p> <p>28.1 Appeal against refusal of 18/05366/FUL Cocklebury Farm Proposal: Conversion of two stable buildings into three units of holiday accommodation; use of land for the stationing of shepherd's huts (maximum of 4); associated parking.</p> <p>Outcome of appeal is still awaited. <i>(Post-meeting note – the outcome was received on 15th May. Four shepherds' huts and associated parking are allowed; conversion of stables has been refused; appeal for costs has been refused.)</i></p> <p>28.2 Application 19/03132/LBC Oare House, Oare Proposal: Bathroom facilities on ground floor. Stairlift from hall way level to sitting room level Comments by 7th May</p> <p>It had been agreed by email to submit no objection.</p> <p>28.3 Application 19/02960/FUL The Limes, Oare Proposal: Demolition of small rear lean-to extension; construction of new single storey rear extension Comments by 14th May</p> <p>Revised plans had been submitted and an extension to the 15th obtained for a response. It was agreed that the Parish Council had no objection to the revised plans. Clerk to advise Planning Department accordingly.</p>	RK
19/29	<p>Budget and monitoring report</p> <p>29.1 To note invoices paid since the last meeting</p> <ul style="list-style-type: none"> - Came and Company annual insurance premium - WALC/NALC subscription 2019/2020 - Contribution to SID - verge markers <p>Cllr NF advised that these payments had all been made, except the SID payment which had not gone out of the bank account due to incomplete authorisation by the second signatory. Cllr NF had visited Lloyds this morning and been advised that it is safe to set up the payment again.</p> <p>29.2 To authorise payment of invoices due</p> <ul style="list-style-type: none"> - printer ink cartridges 	NF/DW

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	<p>- Huish defibrillator pads - Oare village hall hire</p> <p>Cllr NF advised that Wilcot village hall hire also needs to be paid. Cllr RF proposed that these payments be authorised, seconded by Cllr CB with no objections.</p> <p>29.3 To receive the budget and monitoring report Cllr NF had circulated the report and the bank statements. There were no questions.</p> <p>29.4 To approve the Accounting and Governance Statement Cllr NF read out the governance statement; it was agreed that all statements were true for this Parish Council. Cllr CB proposed that the Governance Statement be approved; seconded by Cllr PS with no objections. Signed by Cllr DW and the Clerk in the presence of the RFO.</p> <p>Cllr NF advised that S137 payments for 2018/2019 were within the annual limit, as contributions towards SID and the defibrillators are made under other powers regarding traffic calming and health and well-being.</p> <p>Cllr DW proposed that Cllr NF be formally reappointed as RFO for the forthcoming year; seconded by Cllr PS, no objections.</p>	
19/30	<p>Project updates</p> <p>30.1 Update on War Memorial restoration – start date Cllr PS advised that work started yesterday and should take two weeks to complete. Cllr DW thanked Cllr PS for all the hard work put in to bringing this project to fruition. Cllr PS to email all relevant paperwork to the Clerk for the records.</p> <p>30.2 Update on History Project The update had been given at the Annual Parish Meeting on 30th April. It was agreed to explore the possibility of Wilcot village hall hosting local historian Richard Giles for one of his talks towards the end of the summer and displaying the parish history material at the same time. Clerk to also contact Oare School to gauge interest in the project in time for planning the next academic year.</p> <p>30.3 Verge markers – Huish Lane Cllr DN has received the markers and is arranging with the parish steward for their installation.</p>	<p>PS</p> <p>RK</p> <p>DN</p>
19/31	<p>Clerks Report</p> <p>31.1 The Green Sward - replacing the gate - ownership It has been ascertained that the Green Sward was gifted to the village many years ago (1940's?). More recently, the land around it was sold to the Rothschilds. Clerk to pursue any documentation that may be in existence. Clerk advised that a committee should be set up to arrange for a new gate and to have the general oversight of the Green Sward.</p> <p>31.2 Footpaths 2026 – Cocklebury Lane Nine statements are now ready, with the promise of three more. Two further statements are highly possible, bringing the total to fourteen, which should be sufficient to submit the application.</p>	<p>RK</p> <p>RK</p>

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	<p>31.3 The White Hart, Oare Clerk advised that there is no eviction notice in place, in which case listing the building can be explored. Clerk to seek confirmation that there are no outstanding planning issues before inviting Nick Law of Historic England to view the property. Cllr Oatway has asked that the Planning Dept issue a reminder to the owners as to their responsibilities with regards to the building being registered as an Asset of Community Value. Cllr Oatway will meet head of Planning Mike Wilmott to discuss the situation if there is no movement. Cllr DW advised that there may be a (Waterlow?) covenant on the building which requires it to remain a pub.</p> <p>31.4 Draycott crossroads Clerk has had positive response from John Wallis, Estate Manager; Clerk to visit the site with the parish steward to ascertain exact position of the new soakaway. Cllr PO to chase parish steward, who has failed to respond to text message.</p> <p>Other items: It was agreed to write to Baroness Scott about Aster's poor handling of the garage sales and the current treatment of house owners with regards to issuing parking permits. It was noted that the white lining on the canal bridge is not yet done; Clerk to chase Richard Dobson and 'cc' Cllr PO. Clerk has obtained licence application forms for the verge by the canal but awaits clarification from Highways as to whether it is a S96 or S142 that is required. Clerk advised that several sections of the C8 will be closed for repairs during the first week of July; Cllr DW to publish information on website. Cllr PO advised that he had requested this work to improve on the resurfacing that had taken place last year.</p>	<p>RK</p> <p>RK</p> <p>RK</p> <p>RK</p> <p>RK</p> <p>RK/DW</p>
19/32	<p>Exchange of information</p> <p>32.1 Receive feedback from PCAP meeting on 18/04/19</p> <ul style="list-style-type: none"> - Clerk to circulate the minutes of the meeting. Cllr DW reported a useful presentation by the Bobby Van charity and emphasised that its services for the vulnerable and/or elderly (aged 60+) are free, except for key safes. Anybody can make referrals to the charity, and Cllr DW noted that the operators conduct security checks on boats as well as houses. - The handling of the Everleigh HRC consultation is still under investigation and the matter is likely to rumble on for some time. - The Pewsey Rail User Group will be commencing its regular meetings shortly. - The NWAONB has arranged a walking festival during June; Cllr DW will be leading the walk around Huish. Cllr NF noted that the AONB will be supporting the 2020 Dark Sky initiative. - Cllr DW, having walked one of the new PCAP published routes, asked that the Parish Council write to the new owners of Ladybird Cottage to clear the stretch of footpath between the hedge and fence. - It was also noted that footpath WILC 31 has been diverted around the edge of the field by means of weedkilling but that it no longer emerges at the correct location (China Cottages). Clerk to investigate this matter once the Draycott crossroads soakaway is resolved. - The new LED streetlights are regarded by many as a disappointing change from the softer glow of the orange sodium bulbs; Cllr DW reported that gradual replacement is a Wiltshire Council cost-saving policy but that all lights will be fitted with a dimming capability. 	<p>RK</p> <p>RK</p>

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	<p>32.2 Police report No extra report had been received other than the regular monthly update. Once again, this indicated incidents spreading westwards across the Vale, with crimes reported in both Woodborough and Alton. Police had been invited to both annual meetings, but the only response received was that PC Beth Butwell is currently on leave. Cllr DW expressed appreciation that at least the reports are now issued regularly. <i>(Post-meeting note; Clerk gathered recently that the PCSOs are not aware of parish councils and their role in local government.)</i></p> <p>32.3 Highways Information Evening 13/06/19 Clerk to book one place and forward the information to Cllr DW. Parish Stewards dates for the summer are Oare: 20th June, 22nd July, 23rd September. Wilcot/Huish: 3rd June, 1st July, 2nd September.</p> <p>Cllr CB reported the appearance of flowers at Cross Hayes and wondered whether an accident had taken place. All agreed that it was more likely to be a personal memento or an innovative attempt at warning drivers of the hazardous junction. Cllr PO said that Cross Hayes is back on the CATG list of problems to be addressed.</p>	RK
19/33	<p>Set meeting dates for 2019/2020 It was agreed to postpone this item until the next meeting to be held on 11th June at Oare Village Hall.</p>	

Provisional dates and times of next meetings 2019/2020

11th June 2019	Oare
August/September? 2019	Wilcot
November 2019 (budget?)	Oare
December 2019/January 2020 (agree precept?)	Wilcot
March 2020	Oare
May 2020 – Annual Meeting	Oare
April-June 2020 – Annual Parish Meeting	Wilcot

Planning Committee meetings will be held as required. All meetings will start at 19.30 unless otherwise advertised.

Meeting Closed at 21.30

Signed _____ Dated _____