

Wilcot, Huish and Oare Parish Council

Risk Assessment

SUBJECT	RISK	ASSESSMENT LEVEL (Probability)	ASSESSMENT LEVEL (Effect)	MANAGEMENT	
FINANCIAL	Mismanagement by RFO (Clerk) resulting in loss/unavailability of funds and inability to carry out Powers.	Low	High	1	Financial Standing Orders
				2	Insurance
				3	Annual budget prepared and approved at public meeting
				4	Budget and Monitoring Report and copy bank statements presented at public meetings.
				5	Two Councillors to authorise all bank payments
				6	Accounts audited annually in accordance with Smaller Authority Audit Appointments regulations.
				7	Receipts and payments listed in meeting minutes. All documents published on website.
PLAYGROUND AND PLAYING FIELD	Responsibility of Wilcot Village Hall and Green Committee				
PROPERTY	Destruction by fire or other event	Low	High		Insurance
	Burglary / Theft of property	Medium	Medium		Insurance
	Flooding	No property or land owned by Parish Council			
	Personal Injury Claim	Low	High		Insurance
	Non-conformity with national and local statutory regulations	Low	High		Management by Clerk and Chair, meetings, minutes and nominated actions.

	Defibrillators	Low	Medium		Covered by insurance. Regular checks to ensure working correctly, instructions for use still in place, damage repaired promptly or removal until repaired.
--	----------------	-----	--------	--	--

This Policy was approved and adopted by the Parish Council at a Meeting held on 14 March 2023, and will be reviewed annually.